

## MINUTES

The Minutes of the Rescheduled Regular Meetings  
of the Month of April of the Board of Education  
Township High School District 214 held on April 16, 2020  
at 7:01 p.m.

Per the Illinois Executive Order 2020-07:

Section 6. During the duration of the Gubernatorial Disaster Proclamation, the provisions of the Open Meetings Act, 5 ILCS 120, requiring or relating to in-person attendance by members of a public body are suspended. Specifically, (1) the requirement in 5 ILCS 120/2.01 that “members of a public body must be physically present” is suspended; and (2) the conditions in 5 ILCS 120/7 limiting when remote participation is permitted are suspended. Public bodies are encouraged to postpone consideration of public business where possible. When a meeting is necessary, public bodies are encouraged to provide video, audio, and/or telephonic access to meetings to ensure members of the public may monitor the meeting, and to update their websites and social media feeds to keep the public fully apprised of any modifications to their meeting schedules or the format of their meetings due to COVID-19, as well as their activities relating to COVID-19.

Issued by the Governor March 16, 2020

President Petro called the remote meeting to order at 7:01 p.m. and R. Knoepfle called the roll. The following members were remotely present:

William Dussling	Vice President
Mark Hineman	Member
Alva Kreutzer	Member
Mildred Palmer	Member
Dan Petro	President
Leonard Walker	Member
Todd Younger	Member

Absent at roll call:

None

Also present at the remote meeting were: D. Schuler, superintendent; C. Johnson, associate superintendent for finance and operations; M. Johnson, assistant superintendent for student services; L. Lopez, associate superintendent for teaching and learning; R. Knoepfle, executive assistant to the school board and superintendent; J. Laskowski, executive administrative assistant to superintendent; P. Mogge, director of community engagement and outreach; T. Schlorff, director of instructional technology and technology services; J. Hackett, superintendent, NSSEO; and J. Jilek, associate superintendent, NSSEO.

### 1. PLEDGE OF ALLEGIANCE

President Petro led the Board and audience in the Pledge of Allegiance.

### 2. APPROVAL OF MINUTES

It was moved by Kreutzer and seconded by Palmer that the Board of Education approve the minutes of the Regular Meeting of March 19, 2020 and the Closed Session of March 19, 2020.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro

Nays: None

### 3. SUPERINTENDENT'S REPORT

D. Schuler introduced J. Hackett, superintendent for NSSEO, and J. Jilek, associate superintendent for NSSEO, who provided an update on the NSSEO continuous improvement plan and presented the proposed 2020-21 NSSEO budget.

J. Hackett noted that NSSEO, like District 214, focuses on a few critical goals that include a person-centered focus, developing strong social-emotional growth through mental health training and coaching, and promoting life planning and transitions as they continue to make connections within the community to advocate for their student population. She noted that there was a tremendous amount of time spent this year with the changing seclusion and constraint rules coming from the State of Illinois, and they were working both to implement those changing rules and at the same time working with legislators on helping to craft those rules. J. Jilek provided an overview of the changes to the budget that included the impact of the increase from IMRF due to their large IMRF employee base, the salary increases included in the teachers' contract, the shifting enrollment, the quantity of needed related services for the student population and the changes to transportation costs that include factoring in the new in-house wheelchair accessible bus. Both J. Hackett and J. Jilek highlighted the use of grants and fundraising and the ability those funds have provided to build out the playground space at Miner school and purchase the bus in dedication to past Board member B. Zimmanck. Those funds allowed for these purchases outside of the monies set aside for continuous maintenance and the five-year facility plan. They also highlighted the Secondary Transition Education Program (STEP), which has exceeded its goals prior to the school closure this year and they have applied for additional grant funding based on outcomes above what was originally expected. They showed a video of one of the District 214 students going through the transition planning process and his time spent working in the community developing skills for greater independence. M. Johnson, assistant superintendent for student services, noted that working together with NSSEO over the last two years, the process has been streamlined to impact the greatest number of students possible.

Board members discussed the past and projected construction projects, the IMRF buy-down impact, the budget process, the impact of the in-house bus on transportation costs, the impact of the grant funding efforts, and the impact on students of the school closures and remote learning efforts. The NSSEO budget was considered for action later in the meeting.

D. Schuler reported that the district responded to the following Freedom of Information Act request consistent with Illinois School Code:

- L. Segal and S. Levi/Yami Vending requested contracts and RFPs for vending machines.

D. Schuler also thanked the outstanding educators, students and administrators for all of the wonderful remote learning that is occurring, noting the innovative and creative learning that is happening. He noted that with the unfortunate situation that we all find ourselves in, it is, however, allowing the district to move forward more quickly on some of the capital projects. He noted that the district is making plans to honor the class of 2020 and more information on remote learning and on the end of year plans will be forthcoming in the next week or so.

D. Schuler reported that the district is participating in a distributive computing program called Folding@home that is run by Stanford University's biology research department to help decode the genome of the coronavirus COVID-19 by allowing Stanford access to the current excess capacity of the computer servers while students are working from home.

4. PUBLIC COMMENTS

There were no public comments.

5. BOARD MEMBER UPDATES

B. Dussling reported that the State Comptroller's office is approximately \$4 million behind in remitting Illinois State Board of Education approved funds to the district. He is concerned this amount will grow over the coming months as the State continues to have shortfalls in its budget.

6. APPROVE CONSENT CALENDAR 2020-050 through 2020-063

Items 2020-050 through 2020-063 appearing on the Consent Calendar were presented for the Board's consideration.

The administration asked to pull 2020-063 Food and Nutrition Service Employee Salary Schedule 2020-21 for possible revisions and consideration at a later date as more clarity is gained on what the start of the 2020-21 school year will bring.

It was moved by Dussling and seconded by Palmer that the Board of Education approve Items 2020-050 through 2020-062 appearing on the Consent Calendar as presented.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro

Nays: None

A. Approve Accounts Payable 2020-050

Actual March 26, 2020 listing:	
Educational Fund Listing	\$736,677.39
Operations and Maintenance	173,297.07
Transportation Fund	68,892.72
TOTAL	<u>\$978,867.18</u>

Checks Dated: March 26, 2020

Check Numbers: 732709 through 733091

Transfers Dated March 1-31, 2020 listing:	
Educational Fund Listing	\$1,698,438.81
Operations and Maintenance	56,041.57
TOTAL	<u>\$1,754,480.38</u>

Actual April 9, 2020 listing:	
Educational Fund Listing	\$2,032,551.53
Operations and Maintenance	376,520.65
Transportation Fund	830,954.30
Capital Projects	171,908.87
<b>TOTAL</b>	<b>\$3411,935.35</b>

Checks Dated: April 9, 2020  
 Check Numbers: 733112 through 733368

B. Personnel Transaction Report 2020-051

Approved Personnel Transaction Report attached to these minutes.

C. Destruction of Closed Meeting Audio Recordings 2020-052

Approved the destruction of closed session audio recordings for the following meetings:

September 20, 2018

D. District Serious Safety Hazard Review 2020-053

Approved the current Serious Safety Hazards. The following areas include the District's current and proposed safety transportation areas for which hazards exist:

<u>SCHOOL</u>	<u>LOCATION</u>	<u>IDOT#</u>
John Hersey High School	Rand Rd. West side from Palatine Rd to Camp McDonald Rd.	214-06-01
John Hersey High School	Palatine Rd. North side Frontage Rd/Palatine Rd. Express E.	214-06-02
Prospect High School	Northwest Hwy/Railroad tracks (combination hazard)	214-06-03
Prospect High School	Rand Rd. at N. Main /Elmhurst Rd.	214-06-04
Wheeling High School	Schoenbeck Rd. from E. Towne to Hintz Rd.	214-06-05
Buffalo Grove High School	Oak Creek Drive along north side of Dundee Rd.	214-19-01
Buffalo Grove High School	South side of Dundee Rd./Arlington Heights Rd.	214-19-02
Rolling Meadows High School	Algonquin Rd. & Weber Rd.	214-19-03

E. Hopeful Beginnings Contract for 2020-21 School Year 2020-054

Approved the Contract for Services Between Hopeful Beginnings and Township High School District 214.

F. IHSA Membership Renewal 2020-055

Approved the renewal of membership in the Illinois High School Association for the 2020-21 school year for Buffalo Grove, Elk Grove, John Hersey, Prospect, Rolling Meadows, and Wheeling high schools; and authorized the Board President to sign statements certifying such action to the Illinois High School Association.

G. Concert Attire and Marching Band Uniforms for BGHS - Bid 2020-056

Accepted the bid from The Band Mans Company totaling \$99,793.70 for the purchase of band concert attire and marching band uniforms for Buffalo Grove High School for the 2020-21 school year.

H. Student Accident Insurance 2020-21 2020-057

Approved the 2020-21 student accident insurance program.

I. Title I Schoolwide Waivers 2020-058

Approved the Schoolwide Waiver Applications for Elk Grove, Rolling Meadows and Wheeling high schools.

J. District P.E. Shirts - Bid 2020-059

Accepted the bid from Apparel Redefined in the amount of \$37,331.13 for the purchase of district physical education t-shirts for the 2020-21 school year.

K. 2020-21 Capital Projects Program - Bid 2020-060

Accepted the bid from Arrow Road Construction Company of Elk Grove, IL in the amount of \$1,468,000 for pavement and concrete work at BGHS, EGHS, and FVEC plus alternate 1 for \$5,100 and Alternate 2 for \$11,100 and reject Alternate 3 and authorized the Superintendent or designee to approve and execute contracts on behalf of the Board for services related to the Project, and to approve and execute change orders.

With respect to change orders that necessitate an increase in the cost of contracts by 10% or more, or which will change the time of completion by a total of 30 days or more, the Board authorized its Superintendent or designee to make the written determinations required by 720 ILCS 5/33E-9, that: (1) the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed, or (2) the change is germane to the original contract as signed, or (3) the change order is in the best interest of the District and is authorized by law.

L. 2020-21 Capital Projects Program - Bids 2020-061

Accepted the bid from Colfax Corporation in the amount of \$164,500 for asbestos abatement at John Hersey High School and Prospect High School.

The Board hereby authorizes its Superintendent or designee to approve and execute contracts on behalf of the Board for services related to the Project, and to approve and execute change orders.

With respect to change orders that necessitate an increase in the cost of contracts by 10% or more, or which will change the time of completion by a total of 30 days or more, the Board hereby authorizes its Superintendent or designee to make the written determinations required by 720 ILCS 5/33E-9, that: (1) the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed, or (2) the change is germane to the original contract as signed, or (3) the change order is in the best interest of the District and is authorized by law.

M. Board of Education Policy Revisions – PRESS Editions 2020-062

Approved the recommended policy revisions from PRESS and the administration as presented:

2:125	4:10	5:100	5:280	8:10
2:125 E1	5:35	5:132	5:290	8:30
2:125 E2	5:50	5:150	6:135	8:110
2:125 E3	5:52	5:200	6:280	
2:150	5:60	5:202	7:60	
2:160	5:60 E1	5:220	7:70	
2:252	5:60 E2	5:230	7:90	

and reviewed the following policies as part of the five-year cycle that required no new revisions:

4:50	7:325
7:130	8:80

7. 2020-21 NSSEO BUDGET 2020-064

It was moved by Kreutzer and seconded by Palmer that the Board of Education approve District 214's proposed costs as reflected in the 2020-21 NSSEO proposed budget and resolution. *Resolution attached to official minutes.*

There was no further discussion by the Board.

There were no comments from the public.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro

Nays: None

8. CLOSED SESSION

It was moved by Dussling and seconded by Kreutzer that the Board of Education convene in Closed Session for the purpose of discussing:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1), amended by P.A. 101-459;
- Student disciplinary cases. 5ILCS 12/2(c)(9);

- Collective negotiating matters between the district and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5ILCS 120/2(c)(2).

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro  
Nays: None

The Board convened in Closed Session at 7:43 p.m.

9. RECONVENE IN OPEN SESSION

It was moved by Kreutzer and seconded by Hineman that the Board of Education reconvene in Open Session.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro  
Nays: None

The Board reconvened in Open Session at 7:59 p.m.

10. COLLECTIVE BARGAINING 2020-065

It was moved by Kreutzer and seconded by Palmer that the Board of Education approve the Memorandum of Understanding Between High School District 214 and The Custodial Maintenance Association for the Addition of Weekend/Holiday Generalist Position.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro  
Nays: None

11. JOB DESCRIPTIONS 2020-066

It was moved by Younger and seconded by Kreutzer that the Board of Education approve the following job descriptions:

- Weekend/Holiday Generalist – CMA
- Logistics Coordinator
- Central Operations Supervisor
- Assistant Principal Specialized Schools

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro  
Nays: None

12. PERSONNEL TRANSACTION REPORT II 2020-067

It was moved by Hineman and seconded by Kreutzer that the Board of Education approve Personnel Transaction Report II, the non-renewal of supervisory contract for W. Castile.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro  
Nays: None

13. PERSONNEL TRANSACTION REPORT III 2020-068

It was moved by Dussling and seconded by Kreutzer that the Board of Education approve Personnel Transaction Report III, the following appointment, effective July 1, 2020:

- Kate Kraft, Associate Superintendent for Human Resources

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro  
Nays: None

14 ADJOURNMENT

It was moved by Kreutzer and seconded by Hineman to adjourn. The motion carried.

The meeting adjourned at 8:04 p.m.

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F. Daniel Petro, president

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William J. Dussling, vice president