

AGENDA
The Meeting of the Month of February
of the Board of Education of Township High School District 214
will be held on Thursday, February 20, 2020
in the Board Room of the Forest View Educational Center
2121 S. Goebbert Road, Arlington Heights, IL
at 7:00 p.m.

- I. CALL TO ORDER
Vice President Dussling
- II. ROLL CALL
Mrs. Knoepfle
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
Regular Meeting of January 16, 2020
Closed Session Meeting of January 16, 2020
- V. SUPERINTENDENT'S REPORT
Freedom of Information Act Report
Food and Nutrition Services Report
- VI. PUBLIC COMMENTS
- VII. BOARD MEMBER UPDATES
- VIII. CONSENT CALENDAR
 - 2020-009 Accounts Payable
 - 2020-010 Personnel Transaction Report
 - 2020-011 Review of Closed Session Minutes
 - 2020-012 Resolution to Amend the Township High School District 214 403(b) Retirement Plan Document
 - 2020-013 Hardship Amendments to the Township High School District 214 457(b) Retirement Plan
 - 2020-014 2020-2021 Academic Handbook Revisions and Curriculum Changes – Part Two
 - 2020-015 Exchange Visit to Japan – EGHS
 - 2020-016 Registration Fees 2020-21
 - 2020-017 Revised 2020-21 School and Fiscal Calendars
 - 2020-018 2020-21 Capital Projects Program – Bids
 - 2020-019 School Community Resource Assistant Intergovernmental Agreement
 - 2020-020 Approval of Inducement Agreement with Crescent Development Partners II regarding the sale of the School District's property-vacant parcel east of the Lutheran Church of the Cross parking lot at 2025 Goebbert Road, Arlington Heights, Illinois
 - 2020-021 Approval of Resolution Authorizing the Sale of School District Property- the vacant parcel east of the Lutheran Church of the Cross parking lot at 2025 Goebbert Road, Arlington Heights, Illinois

2020-022 Senior Celebration Day Resolution

IX. ACTION ITEM (The public may comment on each item after Board discussion.)
2020-023 2020 Summer School Program

X. DISCUSSION ITEM (The public may comment on each item after Board discussion.)
2020-024 2020-21 Preliminary Budget Guidelines and Assumptions

XI. CLOSED SESSION

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1), amended by P.A. 101-459;
- The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5ILCS 120/2(c)(5);
- Student disciplinary cases. 5ILCS 12/2(c)(9).

XII. RECONVENE IN OPEN MEETING

Immediately following the Closed Session, the Board of Education will reconvene in Open Session and may take action deemed necessary as a result of the Closed Session discussions.

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1), amended by P.A. 101-459;
- The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5ILCS 120/2(c)(5).
- Student disciplinary cases. 5ILCS 12/2(c)(9).

XIII. ADJOURNMENT

MINUTES

The Minutes of the First Regular Meeting
of the Month of January of the Board of Education
Township High School District 214 held on January 16, 2020
at the Forest View Educational Center,
2121 S. Goebbert Road, Arlington Heights, Illinois
at 7:00 p.m.

President Petro called the meeting to order at 7:00 p.m. and R. Knoepfle called the roll. The following members were present:

William Dussling	Vice President
Mark Hineman	Member
Alva Kreutzer	Member
Dan Petro	President
Todd Younger	Member

Absent at roll call:

Mildred Palmer	Member
Leonard Walker	Member

Also present at the meeting were: D. Schuler, superintendent; K. Laasko, associate superintendent for human resources; L. Lopez, associate superintendent for teaching and learning; M. Knight, director of academic programs and pathways; K. Kraft, principal, specialized programs; G. Minter, principal, PHS; E. Brooks, assistant director of community engagement and outreach; R. Knoepfle, executive assistant to the school board and superintendent; P. Mogge, director of community engagement and outreach; K. Roiland, director of operations; staff members; parents; students; and citizens.

1. PLEDGE OF ALLEGIANCE

President Petro led the Board and audience in the Pledge of Allegiance.

2. SECRETARY PRO TEM

It was moved by Dussling and seconded by Kreutzer that the Board of Education approve R. Knoepfle as secretary pro tem for the meeting.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Younger, Petro

Nayes: None

3. APPROVAL OF MINUTES

It was moved by Kreutzer and seconded by Hineman that the Board of Education approve the minutes of the Regular Meeting of December 12, 2019, the Closed Session of December 12, 2019, the Special Meeting of January 9, 2020 and the Closed Session of January 9, 2020.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Petro
Nays: None
Abstain: Younger

4. SUPERINTENDENT'S REPORT

D. Schuler reported that the district responded to the following Freedom of Information Act requests consistent with Illinois School Code:

- C. Lumia requested student information.
- A Woltring/Carlson Dettmann Consulting requested personnel information.
- C. Diaz/1st American Pension Services, Inc. requested personnel information.

D. Schuler reported that all certified staff, administrators and 12-month ESP attended an in-service presentation with Dr. Elizabeth Kneebone, the Research Director at the Tener Center for Housing Innovation at UC-Berkley regarding the suburbanization of poverty and its impact on our communities.

Dr. Schuler congratulated E. Bennett who has been named one of the ten national finalists for the Grammy Music Educator Award out of over 3300 music teachers who were nominated.

Dr. Schuler announced that the District had eleven adults receive their NIMS industry credential from the first Adult Manufacturing Pathway Training Program.

Additionally, the Education Foundation received a \$50,000 donation this month to help develop the the Career Pathway program and to specifically advance student opportunities for early college credit. The Education Foundation is also a finalist for the non-profit of the year award through the Arlington Heights Chamber of Commerce.

D. Schuler also congratulated J. Miks, a JHHS teacher, sponsored by the Mt. Prospect Post 1337, District 4 VFW, has received the Illinois 2019-20 Smart/Maher VFW Citizenship Education Teacher Award.

D. Schuler also shared with the Board a copy of the New School Laws 2020 publication, a summary of the recent state laws enacted in 2019 affecting public schools, noting the increased activity in school-related legislation this past year, which impacts the District's policies, procedures and practices.

Finally, D. Schuler congratulated Dr. L. Lopez, who was reappointed as chairman to the Illinois Board of Community Colleges by Governor Pritzker.

5. PUBLIC COMMENTS

J. Belmonte, an Arlington Heights resident, addressed the Board regarding how JHHS special education/CLS students use of a swimming pool would be beneficial.

D. Blumenfeld, an Arlington Heights resident, addressed the Board regarding the desire for a swimming pool at JHHS.

C. Blumenfeld, an Arlington Heights resident, addressed the Board regarding how a swimming pool at JHHS would have been beneficial to him as a student athlete when he attended JHHS.

P. Jacks, an Arlington Heights resident, addressed the board regarding how a swimming pool at JHHS would have provided therapeutic assistance to him as an athlete had it been available when he was a student at JHHS.

6. BOARD MEMBER UPDATES

D. Petro recognized the service of Joseph Lyons, a past Board Member and president of the Board, who recently passed away. He asked for a moment of silence in remembrance for him and his contributions during his life.

B. Dussling reported that BGHS hosted the Cheerleading Showcase last weekend with 132 teams from across the State and recommended that everyone who has an opportunity to attend in the future do so. He attended the NJROTC Pass and Review Board last evening, which was conducted by the Commander from the Great Lakes Naval Base. He acknowledged the great parental support of the NJROTC program. He reported that the State Comptroller's office is approximately \$1.6 million behind in remitting Illinois State Board of Education approved funds to the district.

7. APPROVE CONSENT CALENDAR 2020-001 through 2020-006

Items 2020-001 through 2020-006 appearing on the Consent Calendar were presented for the Board's consideration.

It was moved by Kreutzer and seconded by Hineman that the Board of Education approve Items 2020-001 through 2020-006 appearing on the Consent Calendar as presented.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Younger, Petro

Nayes: None

A. Approve Accounts Payable 2020-001

Transfers Dated December 1-31, 2019 listing:

Educational Fund Listing	\$4,375,637.34
TOTAL	<u>\$4,375,637.34</u>

Actual January 2, 2020 listing:

Educational Fund Listing	\$921,183.16
Operations and Maintenance	441,495.53
Transportation Fund	923,379.01
TOTAL	<u>\$2,286,057.70</u>

Checks Dated: January 2, 2020

Check Numbers: 730452 through 730848

Actual January 16, 2020 listing:

Educational Fund Listing	\$1,815,811.91
Operations and Maintenance	266,720.20
Transportation Fund	257,848.58
TOTAL	<u>\$2,340,380.69</u>

Checks Dated: January 16, 2020

Check Numbers: 730860 through 731159

B. Personnel Transaction Report 2020-002

Approved Personnel Transaction Report attached to these minutes.

C. Destruction of Closed Meeting Audio Recordings 2020-003

Approved the destruction of closed session audio recording for the following meeting:

June 14, 2018

D. School Starting Times 2020-21 2020-004

Approved the following school start and dismissal times for 2020-21.

<u>School</u>	<u>Start (a.m.)</u>	<u>Dismiss (p.m.)</u>
BGHS	8:15	3:10
EGHS	8:15	3:10
TAFV	8:30	3:00
JHHS	8:15	3:10
Newcomer Center	8:30	3:00
PHS	8:15	3:10
RMHS	8:05	3:10
Vanguard	8:30	3:00
WHS	8:00	3:19

E. Multi-Function School Activity Buses (MFSAB) - Bid 2020-005

Accepted the bid from Midwest Transit Equipment, Inc. in the amount of \$169,980 for the purchase of five MFSAB vehicles.

F. Alternative Student Transportation Services 2020-006

Approved the following rates for alternative student transportation services beginning January 17, 2020 through June 2021.

<u>Vendor</u>	<u>Base Fare</u>	<u>Plus Cost Per Mile</u>	<u>Minimum Fare</u>
303, LLC	\$9.94	\$2.60	\$24.00
American Taxi Dispatch	\$0.00	\$2.40	\$13.50
Axess Transportation	\$18.00	\$2.60	\$18.00
Citicare Services	\$0.00	\$2.30	\$23.00
Safeway Transportation	\$25.00	\$2.50	\$55.00
Zum Services	\$25.00	\$2.50	\$25.00

8. 2020 SUMMER SCHOOL PROGRAM 2020-007

L. Lopez reminded the Board that they received the 2019 summer school program report in their board packets. Overall enrollment over the last three summers remained comparable with a slight increase of 45 students over last year. The course in greatest demand continues to be personal finance, exceeded in enrollment only by Transition Language Arts.

There was strong participation in the TDP Enrichment Programs led by AP teacher Lyn Comer Jaworski. Students participated in one of 22 sessions, spanning a wide variety of areas of interest from the arts and sports to science and technology. These programs address the whole student experience, ensuring there are year-round opportunities for students to explore their areas of interest through fun and innovative approaches. Additionally, the District hosted several hundred Workplace Learning Experiences during the summer. For the first time, within the District, student apprentices worked about 250 hours in HVAC and Cybersecurity. L. Lopez acknowledged N. Mazza in the tech department and L. Paul in central maintenance for their work as supervisors aligning the student on-the-job training with the coursework they are taking. The apprentices spoke before a statewide audience for the Illinois Science and Technology Coalition this summer about their experience. The District is likely the only high school in the country hosting its own apprentices.

The plans for the 2020 Summer School Program include hosting summer school at Rolling Meadows High School and Forest View Educational Center due to construction at the regular sites. It was recommended to have an increase in tuition for summer school for the first time since 2004 from \$177 to \$187.50. Students on fee waivers would not be impacted by this registration cost. The purpose of this increase is to offset recent additions to the summer school budget related to the doubling of security staffing, increased rates of pay, increased transportation costs, and new staffing being added to provide students with social and emotional support.

Additional direct services during the summer through the integration of an age-based social emotional learning curriculum, facilitation of groups, and individual counseling from a school social worker and counselor, are just some of the more immediate recommendations from a district summer school task force that is meeting to evaluate the program. There will be a number of opportunities for students in a variety of formats, an expanded number of apprentices and internship opportunities, and other unique summer enrichment experiences through the Talent Development Program. L. Lopez recognized the collective work of M. Knight and S. Pick and the district-wide summer school leadership team and building sites for taking care of the many details a summer school program of close to 3,000 students entail.

Board discussion included:

- the number of students participating year to year;
- the maximum limit on driver education fees set by the State;
- the summer school registration fees of other area districts in comparison to District 214.

9. CLOSED SESSION

It was moved by Kreutzer and seconded by Hineman that the Board of Education convene in Closed Session for the purpose of discussing:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1), amended by P.A. 101-459;
- The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5ILCS 120/2(c)(5);

- The setting of a price for sale or lease of property owned by the District. 5ILCS 120/2(c)(6);
- The placement of individual students in special education programs and other matters relating to individual students. 5ILCS 120/2(c)(10);

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Younger, Petro
Nays: None

The Board convened in Closed Session at 7:30 p.m.

10. RECONVENE IN OPEN SESSION

It was moved by Kreutzer and seconded by Dussling that the Board of Education reconvene in Open Session.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Younger, Petro
Nays: None

The Board reconvened in Open Session at 8:36 p.m.

11. PERSONNEL TRANSACTION REPORT II 2020-008

It was moved by Kreutzer and seconded by Hineman that the Board of Education approve Personnel Transaction Report II, the following appointments, effective July 1, 2020:

- Jacqueline Meo - Division Head for Student Success, Safety and Wellness, WHS
- Donald Rowley - Assistant Principal for Student Activities, WHS

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Younger, Petro
Nays: None

12. ADJOURNMENT

It was moved by Kreutzer and seconded by Dussling to adjourn. The motion carried.

The meeting adjourned at 8:37 p.m.

F. Daniel Petro, president

William J. Dussling, vice president

CLASSIFIED PERSONNEL TRANSACTION REPORT

EMPLOYMENT OF CUSTODIAL MAINTENANCE PERSONNEL 2019 - 2020**CHANGE OF STATUS**

<u>Name:</u>	<u>Assignment</u>	<u>Salary</u>	<u>Hrs./Week</u>
TRYBA, MICHAEL	Groundskeeper (CM)		
Remarks:	MMS 14, Grade I, Step 6	\$22.40	40
	Initial Location: JHHS		
	From: Custodian I - 3rd Shift (JHHS)		
	Effective: February 21, 2020		

EMPLOYMENT OF CUSTODIAL MAINTENANCE PERSONNEL 2019 - 2020**NEW**

<u>Name:</u>	<u>Assignment</u>	<u>Salary</u>	<u>Hrs./Week</u>
VELAZQUEZ, URIEL	Custodian I - 3RD (CM)		
Remarks:	CMS 13, Grade I, Step 1	\$17.15	40
	Initial Location: JHHS		
	Effective: February 21, 2020		

EMPLOYMENT OF EDUCATIONAL SUPPORT PERSONNEL 2019 - 2020**CHANGE OF STATUS**

<u>Name:</u>	<u>Assignment</u>	<u>Salary</u>	<u>Hrs./Week</u>
KARPINSKI, JENNIFER	Program Assistant-Medically Fragile Students (JHHS)		
Remarks:	Leave of Absence - Graduate Study		
	Effective: February 24, 2020 - April 24, 2020		
KIM, SHARON	Resource Assistant (WHS)		
Remarks:	Resignation		
	Effective: January 31, 2020		

LOBATO, GRISELDA**Remarks:****Instructional Assistant - ELL (BGHS)**

Grade 4, Row 76

\$22.31

37.5

From: 22.5 hrs./week

Effective: February 21, 2020

PASSMORE, JULIE**Remarks:****Assessment Center Assistant (WHS)**

Grade 4, Row 58

\$26.56

37.5

From: Pre-School Assistant (WHS)

Effective: February 21, 2020

SHEA, HOLLY**Remarks:****Resource Assistant (RMHS)**

Resignation

Effective: February 19, 2020

STEINER, JAMES**Remarks:****Campus Security (RMHS)**

Death Termination

Effective: February 10, 2020

SWIDERSKI, ANN**Remarks:****Instructional Assistant - Student Services (RMHS)**

Resignation

Effective: February 7, 2020

EMPLOYMENT OF EDUCATIONAL SUPPORT PERSONNEL 2019 - 2020**NEW****Name:****Assignment****Salary****Hrs./Week****GONZALEZ, ESTEFANIA****Remarks:****Health Clerk (WHS)**

Grade 2, Row 78

\$20.19

37.5

Effective: February 21, 2020

VOLUNTARY RETIREMENT INCENTIVE EDUCATIONAL SUPPORT PERSONNEL 2019 - 2020

<u>Name:</u>	<u>Assignment</u>	<u>Salary</u>	<u>Hrs./Week</u>
GENOVISE, JENNIFER			
Remarks:	Campus Security (PHS) Intent to Participate Effective: Last day of contract, 2023		
NEUMANN, LINDA			
Remarks:	Division Assistant (JHHS) Intent to Participate Effective: Last day of contract, 2023		
POULOS, VICKI			
Remarks:	Bookkeeper (PHS) Intent to Participate Effective: June 30, 2024		

ITEM NO.: 2020-011
DATE: February 20, 2020
FILE: Meetings

Subject: Review of Closed Session Minutes

BACKGROUND INFORMATION:

The Illinois Open Meetings Act requires that the minutes of closed sessions of public bodies be reviewed to determine whether the need for confidentiality continues to exist. If there is no longer a need for confidentiality, the Act requires that the minutes be opened and made available to the public.

ADMINISTRATIVE CONSIDERATION:

The minutes of closed sessions of the Board of Education have been reviewed. It has been determined that there is no longer a need for the minutes of the following meeting to remain closed and that they should be opened and made available to the public:

Closed Session of August 7, 2019

RECOMMENDED ACTION:

That the following minutes of the Board of Education will be opened and available to the public:

Closed Session of August 7, 2019

Attachments

The Minutes of the Closed Session
of the Regular Meeting of the Month of August
of the Board of Education of Township High School District 214
held on August 7, 2019
at the Forest View Educational Center
2121 S. Goebbert Road, Arlington Heights, Illinois
at 7:36 a.m.

On a motion made and carried during the Regular Meeting of the month of August held on August 7, 2019, the Board of Education convened in Closed Session at 7:36 a.m. for the purpose of consideration of:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district or legal counsel for the district, including hearing testimony on a complaint lodged against an employee or against legal counsel for the district to determine validity. 5ILCS 120/2(c)(1), as amended by P.A. 93-0057.

The following Board members were present: Dussling, Hineman, Kreutzer, Walker, and Petro. Also present at the meeting were D. Schuler, superintendent, and R. Knoepfle, executive assistant to the school board and the superintendent.

1. PERSONNEL TRANSACTION REPORT II

2019-090

D. Schuler presented Personnel Transaction Report II, the appointments for the new RMHS division head for student success, safety and wellness, Jonathan Weintraub, and the new director of operations, Ken Roiland. He explained that K. Roiland would be starting in mid-September due to an arrangement with his current district in order to complete some major construction projects. D. Schuler noted that the overall plan is to replace G. Latas as he retires with a new assistant director who K. Roiland would train as his own replacement in several years upon his retirement.

The Board indicated their support for the new appointments.

2. RECONVENE IN OPEN SESSION

It was moved by Kreutzer and seconded by Hineman that the Board of Education reconvene in Open Session. The motion carried. The Board reconvened in Open Session at 7:40 a.m.

F. Daniel Petro, president

William J. Dussling, vice president

ITEM: 2020-012
DATE: February 20, 2020
FILE: Finance

Subject: Resolution to Amend the Township High School District 214 403(b) Retirement Plan Document

BACKGROUND INFORMATION:

For a number of years, the Omni Group (“Omni”) has been the District’s third party administrator for certain services related to the District’s 403(b) and 457(b) plans. The Internal Revenue Service (IRS) has amended 403(b) plan regulations in regards to hardship withdrawals and Omni has provided a resolution amendment in order for our plan to remain in compliance.

ADMINISTRATIVE CONSIDERATIONS:

Omni provided an amendment resolution, which meets IRS requirements. The new requirements are effective January 1, 2020, and must be restated by March 31, 2020. The administration recommends that District 214 approve the attached resolution to adopt an amended and restated Township High School District 214 403(b) Retirement Plan document. The Board of Education had appointed administrative responsibilities to the Associate Superintendent for Finance and Operations as the administrator of the District’s 403(b) plan in 2014.

RECOMMENDED ACTION:

That the Board of Education approve the attached resolution adopting an amended and restated Township High School District 214 403(b) Retirement Plan document.

RESOLUTION TO AMEND
THE Township High School District. 214
403(b) RETIREMENT PLAN

WHEREAS, the Township High School Dist. 214 (“District”) maintains the Township High School District 214 403(b) Retirement Plan (“Plan”); and

WHEREAS, the Plan was duly adopted on the ___ day of _____, 20__ by the District’s Board of Education (“Board”); and

WHEREAS, the Board desires to restate and amend the Plan as regards section 5.4 Hardship Withdrawals;

NOW, THEREFORE, BE IT RESOLVED that section 5.4 of the Plan is hereby restated and amended to read as follows:

5.5 Hardship Withdrawals

(a) Hardship withdrawals shall be permitted under the Plan to the extent permitted by the Individual Agreements controlling the Account assets to be withdrawn to satisfy the hardship.

(b) The Individual Agreements shall provide for the exchange of information among the Employer or Employer’s agent and the Service Provider(s) to the extent necessary to implement the Individual Agreements, including, in the case of a hardship withdrawal that is automatically deemed to be necessary to satisfy the Participant’s financial need (pursuant to Section 1.401(k)-1(d)(3)(iv)(E) of the Income Tax Regulations). In addition, in the case of a hardship withdrawal that is not automatically deemed to be necessary to satisfy the financial need (pursuant to Section 1.401(k)-1(d)(3)(iii)(B) of the Income Tax Regulations), the Service Provider shall obtain information from the Employer or other Service Provider(s) to determine the amount of any plan loans and rollover accounts that are available to the Participant under the Plan to satisfy the financial need.

(c) Safe Harbor Contributions/ONECs/QMACs. Effective 1/1/2020, hardship distributions are permitted from Qualified Non-Elective Contributions, Qualified Matching Contributions or contributions used to satisfy the safe harbor requirements of Code sections 401(k)(12) or 401(k)(13), or 401(m)(11) or 401(m)(12), if available under the Plan and not held in a Custodial Account.

(d) Amount Necessary to Satisfy Need Requirement. Effective 1/1/2020, a distribution will be determined to satisfy an immediate and heavy financial need only if the three criteria listed below are met:

i. The distribution is not in excess of the amount required to satisfy the financial need (including any amounts necessary to pay any federal, state or local income taxes or penalties reasonably anticipated to result from the distribution);

ii. The Participant has obtained all other currently available distributions, other than hardship distributions, under any deferred compensation plan, whether qualified or nonqualified, maintained by the Employer; and

iii. The Participant has represented (in writing or by an electronic medium) that he has insufficient cash or other liquid assets to satisfy the financial need.

(e) Six-Month Suspension. Effective 1/1/2020, the Plan will not initiate a six-month suspension period on Elective Deferrals (and after-tax contributions) following a hardship distribution.

(f) Loan Requirement. Effective 1/1/2020, Participants are not required to take all available nontaxable loans before applying for a hardship distribution.

(g) Modification of Repair Expense. Between 1/1/18 and 2/17/19, the plan modified the safe harbor immediate and heavy financial need expense relating to damage to a principal residence (i.e., §1.401(k)-1(d)(3)(iii)(B)(6) and Basic Plan Document 5.5(g)) to include expenses for the repair of damage to the Employee’s principal residence that would qualify for the casualty deduction under Code section 165. Effective 2/19/19, the plan modified the safe harbor immediate and heavy financial need expense relating to

damage to a principal residence (i.e., §1.401(k)-1(d)(3)(iii)(B)(6)) to include expenses for the repair of damage to the Employee's principal residence that would qualify for the casualty deduction under Code section 165 (determined without regard to section 165(h)(5) and whether the loss exceeds 10% of adjusted gross income).

(h) New Safe Harbor Financial Need Provision. Effective 1/1/2020, the following immediate and heavy financial need will be considered as a safe harbor criteria for hardship distributions in addition to the safe harbor financial need provisions outlined in 5.5(g) of the Basic Plan Document and §1.401(k)-1(d)(3)(iii)(B):

i. Expenses and losses (including loss of income) incurred by the Employee on account of a disaster declared by the Federal Emergency Management Agency (FEMA) under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, provided that the Employee's principal residence or principal place of employment at the time of the disaster was located in an area designated by FEMA for individual assistance with respect to the disaster.

IN WITNESS WHEREOF, the District has caused this Resolution and Amendment to be adopted this ____ day of _____, 2020.

Township High School District 214

By: _____

ITEM: 2020-013
DATE: February 20, 2020
FILE: Finance

Subject: Hardship Amendments to the Township High School District 214 457(b) Retirement Plan

BACKGROUND INFORMATION:

For a number of years, the Omni Group (“Omni”) has been the District’s third party administrator for certain services related to the District’s 403(b) and 457(b) plans. The Internal Revenue Service (IRS) has amended 457(b) plan regulations in regards to hardship withdrawals and Omni has provided an amendment in order for our plan to remain in compliance.

ADMINISTRATIVE CONSIDERATIONS:

Omni provided an amendment, which meets IRS requirements. The new requirements are effective January 1, 2020, and must be restated by March 31, 2020. The administration recommends that District 214 approve the attached amendment to adopt an amended and restated Township High School District 214 457(b) Retirement Plan document. The Board of Education had appointed administrative responsibilities to the Associate Superintendent for Finance and Operations as the administrator of the District’s 457(b) plan in 2014.

RECOMMENDED ACTION:

That the Board of Education approve the attached amendment adopting an amended and restated Township High School District 214 457(b) Retirement Plan document.

HARDSHIP AMENDMENTS TO
THE Township High School District 214
457(b) RETIREMENT PLAN

WHEREAS, the Township High School District 214 (“Plan Sponsor”) maintains the Township High School District 214 457(b) Retirement Plan (“Plan”); and

WHEREAS, pursuant to Rev. Procs. 2013-22 and 2019-39, the Plan Sponsor wishes to amend the written terms of the Plan in a good faith effort to meet the requirements of law, regulations or other issuances regarding unforeseeable emergency distributions; and

WHEREAS, this amendment is intended as a good faith effort to comply with the unforeseeable emergency distribution final regulations and is to be construed in accordance with the same. Both the Amendment and the unforeseeable emergency distribution final regulations will supersede any inconsistent Plan provisions;

NOW, THEREFORE, BE IT RESOLVED that section 12.3 “Cessation of deferrals” in the OMNI Group, Inc. Model 457(b) Deferred Compensation Plan – Basic Plan Document is hereby deleted and removed effective 1/1/2020.

BE IT FURTHER RESOLVED that the Plan, as restated and amended is hereby approved and adopted.

IN WITNESS WHEREOF, the Plan Sponsor has caused this Resolution and Amendment to be adopted this ____ day of _____, 2020.

Township High School District 214

By: _____

ITEM: 2020-014
DATE: February 20, 2020
FILE: Curriculum

Subject: 2020-2021 Academic Handbook Revisions and Curriculum Changes-Part Two

BACKGROUND INFORMATION

The Board of Education is required by law to approve the district curriculum that is published in the District 214 Academic Handbook. The handbook is a compilation of important academic information including the complete listing of the courses of study approved by the Board of Education. Prior to beginning the course selection process each school year, recommendations for revisions to academic policies and procedures and/or the courses of study are prepared for the consideration of the Board.

ADMINISTRATIVE CONSIDERATION

In addition to the curriculum and academic policy changes that are approved by the Board of Education, there are proposals for curriculum changes that result from the curriculum review by division heads, associate principals for instruction, and building leadership teams. The proposed curriculum changes include course number and title changes, changes in course description, prerequisite and grade level changes, and minor edits in language mechanics.

All curriculum changes approved by the Board of Education will be included in the academic handbook.

RECOMMENDATION ACTION

That the Board of Education approve the 2020-2021 Academic Handbook Revisions and Curriculum Changes.

attachment

February Academic Handbook Changes(01.17.20)
2020/2021

0000 Post Secondary Pathway Exploration & Practicum

Grade Level: 9-12
Grade/Sem: 0.25 (9 weeks)
Course Level: General Education
Prerequisite: None
GRC: 19

Students will identify college and career interests and develop plans to pursue the skills and training necessary to be successful in their chosen field. Students will develop an understanding of career pathways and course options that lead to post-secondary success. Students will work on important social skills necessary to be successful in college or the workplace. Students taking this course will be prepared to apply and participate in work-based learning experiences. Students will be trained to obtain internships or apprenticeships or jobs. This course may be repeated.

00000 College Principles of Business

Grade Level: 12
Grade/Sem: 0.50
Course Level: AP
Prerequisite: Program Admission
GRC: 19, 24

Students will be introduced to the discipline of business as well as the resources offered by the university and their program of study. Students discuss major functional area of business, including marketing, accounting, business law and ethics, operations, and finance. Students also explore theories of management and assess their level of proficiency in management for future development and improvement.

00000 College Intermediate English Composition

Grade Level: 12
Grade/Sem: 0.50
Course Level: AP
Prerequisite: Program Admission
GRC: 9,19

Students will develop their abilities to think, organize and express ideas clearly and effectively in writing. Student will continue to practice expository writing, persuasive writing and research work.

00000 College Survey of Biological Science

Grade Level: 12
Grade/Sem: 0.50
Course Level: AP
Prerequisite: Program Admission
GRC: 19,29

Students will discover the basic principles of biology including basic chemistry of living things, the structure and function of cells, cell metabolism, photosynthesis and respiration, cell division, classical and molecular genetics, evolution, and ecology. This course explores the relevance of basic biological concepts to many aspects of daily life and society.

00000 College Introduction to Political Science

Grade Level: 12
Grade/Sem: 0.50
Course Level: AP
Prerequisite: Program Admission
GRC: 19,30

Students will discover the institutions and procedures of political systems. Topics covered include political institutions, political issues and ideas, decision-making processes, global politics, elections and electoral systems, political parties and party systems, bureaucracy and branches of government.

00000 College Social Media Networking

Grade Level: 12
Grade/Sem: 0.50
Course Level: AP
Prerequisite: Program Admission
GRC: 19,24

Students will examine social media with a focus on how digital media technology plays a significant role on the construction of social identities, interpersonal, organizational relationships and societal trending. Students will explore the shared ideological principles between social media platforms and usage, as well as the commercial and professional use of social media technology and how it enables the formation of digital communities.

00000 College English Composition-NLU

Grade Level: 12
Grade/Sem: 0.50
Course Level: AP
Prerequisite: Program Admission
GRC: 9,19

Students will develop abilities to think organize and express their ideas clearly and effectively in writing. This course incorporates reading, research and critical thinking. Emphasis is placed on the various forms of expository writing such as process, description, narration, comparison analysis, persuasion and argumentation.

00000 College Introduction to Psychology

Grade Level: 12
Grade/Sem: 0.50
Course Level: AP
Prerequisite: Program Admission
GRC:19,30

Students will investigate the role of Psychology in one's personal life. The great controversies of psychology are presented including: nature and nurture, free will, mind/body, human/group differences, and the treatment of those with mental health needs. The range of theoretical perspectives including biological, evolutionary, cognitive, social/emotional and psychoanalytic are discussed.

00000 College Effective Speaking

Grade Level: 12
Grade/Sem: 0.50
Course Level: AP
Prerequisite: Program
GRC: 3,19

Students will develop skills in framing and articulating ideas through speech. Strategies are presented for impromptu speaking, preparing and delivering presentations, formulating persuasive arguments, refining clarity of thought, and enhancing confidence in oral self-expression. Particular emphasis is given to effective topic selection, clarification of goals, organization, preparation and presentation of a variety of speeches.

00000 College Introduction to Software Applications

Grade Level: 12
Grade/Sem: 0.50
Course Level: AP
Prerequisite: Program Admission
GRC: 19, 24

Students will learn about and apply concepts and skills related to utilizing information systems to enable an organization to be more efficient and to build and maintain competitive advantage. Coverage includes hardware and software applications, e-commerce, network design, and a survey of common and cutting-edge information systems used in contemporary workplaces.

60401/60402 College Advanced Network Systems and Cybersecurity

Grade Level: 12
Grade/Sem: 0.50
Course Level: AP
Prerequisite: 66760
GRC: 19, 24

Students will be provided with a comprehensive hands-on overview of network security, including authentication, encryption, digital certificates, perimeter topologies, remote access, cryptography, and operational security. Students will participate to solve industry real world problems and challenges related to networks and cybersecurity.

0000 College Managerial Accounting

Grade Level: 11-12
Grade/Sem: 0.50
Course Level: AP
Prerequisite: 65551/65552
GRC: 19, 24

Students will be provided an overview of the principles, techniques, and uses of accounting in the planning and control of business organizations from a management perspective. Coverage includes types of costs, types of budgets and their uses, cost-volume-profit relationship, product costing methods, forecasting, and managerial decision-making processes. To be enrolled in this dual credit course, students must meet dual credit prerequisites and complete dual credit requirements. Upon successful completion of this dual credit course, students may receive college/university credit. See dual credit section in academic handbook for details.

0000 Advanced Research and Composition

Grade Level: 12
Grade/Sem: 0.50
Course Level: AP
Prerequisite: 02611/53281
GRC: 9,19

Students will demonstrate critical thinking and academic research skills on a topic of the student's choosing. Through this research, students will design, plan, and conduct a year-long research-based investigation to address a research question, and argumentation skills will be explored and developed.

68660 College Advanced Strength and Conditioning

GPA Credit: Yes

68810 College Basic Care and Prevention of Athletic Injuries

GPA Credit: Yes

Process to Determine Honor Roll Status

The school uses the higher of a student's two grade point averages (weighted and non-weighted) to determine honor roll status. Courses which fulfill the physical education graduation requirement and driver education courses count toward academic status but are not calculated into a student's GPA with the exception of 68660 College Advanced Strength and Conditioning and 68810 College Basic Care and Prevention of Athletic Injuries.

ITEM NO: 2020-015
DATE: February 20, 2020
FILE: Tours

Subject: Exchange Visit to Japan - Elk Grove High School

BACKGROUND INFORMATION:

EGHS students will fly to Tokyo-Narita Airport, where they will be met by staff from our sister high schools. The approximately two-week in Japan include a 2 to 3 day trip to the Tokyo area and Kamakura, visits to classes at Japanese schools, staying with host families, and a wide variety of cultural activities. This trip, which is part of the ongoing exchange program between EGHS and Ashikodai and Ashitandi high schools in Ashikaga, Tochigi, Japan, gives students interested in Japanese language and/or culture the opportunity to live with a family in Japan for two weeks. Because the students will be staying in general at the homes of the students who they hosted in March, the trip provides an excellent opportunity for American students to get to know well someone from another culture. This trip helps us educate students who are knowledgeable and tolerant of differences and diversity, both within the world itself and within our own country. This will be the 32nd year of an exchange program that has touched hundreds of families in the two countries.

ADMINISTRATIVE CONSIDERATIONS:

Costs for this activity will be the responsibility of students.

RECOMMENDED ACTION:

That the Board of Education approve the exchange visit to Japan for Elk Grove High School students to take place June 1-16, 2020.

See attachments

Tour Application Form

DEC 18 2019

Site: EGHS Tour Supervisor(s): Ryan Christie

Final approval by: _____

Tour Destination: Japan 2020

Departure Date: 6/1/20 Return Date: 6/16/20

Tour Category: International Tour

Does tour involve athletic contests of four or more school.....

If yes, is this activity listed in the National Association of Secondary Principals, "National Advisory List of Contests and Activities"

Will students miss one or more school days.....

If yes, a comprehensive list of participating students must be submitted to the attendance office prior to departure.

Brief Tour Description:

EGHS students and chaperones will fly to Tokyo-Narita Airport, where they are met by staff from our sister high schools. The approximately two weeks in Japan include a 2-3 day trip to the Tokyo area & Kamakura, visits to classes at Japanese schools, staying with Japanese host families, and a wide variety of cultural activities.

Dates Substitute Needed: _____ Periods Substitute Needed: _____

- ✓ Rationale for the tour (Page 7);
- ✓ Detailed day-by-day hourly itinerary (Page 2);
- ✓ Lodging information (Page 6);
- ✓ Breakdown of costs for participants, chaperone(s), supervisor(s), and funding (Page 9);
- ✓ List of all transportation carriers and certificates of insurance (Page 4);
- ✓ Names, addresses, and cell phone numbers of appointed chaperones (Page 3); ②
- ✓ Name and address of travel agent arranging tour (Page 8);
- ✓ Current certificates of insurance provided by tour company and transportation companies;
- ✓ A copy of contract with each travel agency and/or tour operator;
- ✓ Safety, security, and emergency plan (Page 10);
- ✓ Roster of attending students (Page 5). ⑥

pre-app 6/14/19

YES	NO	<u>TOUR APPROVAL</u>	
X	_____	<u>Jim Phillips</u> Division Head	<u>12/5/19</u> Date
X	_____	<u>Robert T. Murphy</u> Assistant Principal for Student Activities	<u>12/11/19</u> Date
X	_____	<u>[Signature]</u> Associate Principal for Operations	<u>12/11/19</u> Date
✓	_____	<u>[Signature]</u> Principal	<u>12/11/19</u> Date
<p>signature of the principal/director certifies that this is an "Educational Tour" and that the application is complete and includes any all forms, contracts, and insurance certificates required for final review. INCOMPLETE APPLICATION PACKETS WILL BE TURNED.</p>			
X	_____	<u>[Signature]</u> Associate Superintendent for Finance and Operations	<u>12/19/19</u> Date
X	_____	<u>[Signature]</u> Superintendent	<u>12/20/19</u> Date

✓

ITEM: 2020-016
DATE: February 20, 2020
FILE: Registration Fees

SUBJECT: Registration Fees 2020-21

BACKGROUND

Student registration fees are assessed on a regular basis. When fees from surrounding school districts have been compared to District 214, the registration fees remain less than many districts. Registration fees remained constant for the 2013-14 and 2014-15 school years and were reduced to \$360 for 2015-16 and 2016-17 in an effort to assist District 214 families financially. The 2017-18 school year had an increase of \$60 which includes the iPad Protection Plan and since then have remained unchanged.

ADMINISTRATIVE CONSIDERATION

The registration fee includes such things as: textbooks rental, instructional materials, digital learning, school calendars, one physical education shirt per year, one physical education lock when entering district, a pass to regular season home activities, iPad Protection Plan and the school newspaper.

For all district students in 2020-21, the student registration fee will remain at \$420, the co-curricular participation fee will remain at \$65, and the parking lot fee will remain at \$190. If registration fees are paid before July 31st of each year, the registration fee will be discounted \$25. Particular co-curricular activities may have additional fees charged by the coach/sponsor to ensure the program continues to run successfully.

The bus transportation fee will remain at \$675 for those students living less than 1.5 miles from school. For children in the same family, the fee will remain at \$550 for the additional students beyond the first child.

The fee for the Behind the Wheel portion of Drivers Education will remain at \$350, consistent with the waiver granted by the General Assembly.

A student on a fee waiver would have fees waived per School Code.

RECOMMENDATION

That the Board of Education approve the 2020-21 registration fee recommendations as presented.

ITEM: 2020-017
DATE: February 20, 2020
FILE: Calendar

Subject: Revised 2020-21 School and Fiscal Calendars

BACKGROUND INFORMATION:

Section 10-19 of the Illinois School code requires that the Board of Education annually prepare and submit a calendar for the school term specifying the opening and closing dates and providing for a school term to ensure 176 days of actual pupil attendance. The Board of Education has traditionally established a school term of at least 185 days to ensure compliance with the school code and to allow for the use of emergency days, if required, and provide for teacher institute or in-service days.

ADMINISTRATIVE CONSIDERATIONS:

The Board of Education approved the 2020-21 recommended school calendar on October 18, 2018 as part of a 2-year calendar pilot. The calendar has 180 student contact days, and 3 Institute Days, and 2 In-Service Days. To align the calendar with the language in the 2019-2024 EA Cumulative Agreement that states In-Service Days shall take place on the day before the first day of student attendance at the beginning of each semester, we are proposing the following revisions:

The previously approved 1/4/21 Institute Day now becomes an In-Service Day and the 2/26/21 In-Service Day now becomes an Institute Day.

We are also proposing to move Parent Teacher Conferences from 10/22/20 to 10/29/20 to avoid conflicts with co-curricular activities.

These changes have been reviewed and approved by the Calendar Committee which includes representatives from each employee association. The District Executive Council has also reviewed and approved the proposed revisions

RECOMMENDED ACTION:

That the Board of Education approve the revised 2020-21 school calendar as recommended.

att.

REVISED DRAFT
2020-2021 SCHOOL CALENDAR
TOWNSHIP HIGH SCHOOL DISTRICT 214

Institute Day	Monday, August 10, 2020	Students Not in Attendance
In-Service Day	Tuesday, August 11, 2020	Students Not in Attendance
First Day of Classes – 1 st Quarter	Wednesday, August 12, 2020	
Labor Day	Monday, September 7, 2020	All Buildings Closed
Non-Attendance Day	Monday, September 28, 2020	All Buildings Closed
End of 1st Quarter	Friday, October 9, 2020	No early dismissal

Institute Day	Monday, October 12, 2020	Students Not in Attendance
First Day of Classes – 2 nd Quarter	Tuesday, October 13, 2020	
Parent/Teacher Conferences, Evening	Thursday, October 29, 2020	
Non-Attendance Day	Wednesday, November 25, 2020	All Buildings Closed
Thanksgiving Day	Thursday, November 26, 2020	All Buildings Closed
Non-Attendance Day	Friday, November 27, 2020	All Buildings Closed
1 st Semester Final Exams	Dec. 16, 17, 18, 2020	
End of 2nd Quarter/1st Semester	Friday, December 18, 2020	Students dismissed after final exams
Winter Break Begins at Close of Classes	Friday, December 18, 2020	

In-Service Day	Monday, January 4, 2021	Students Not in Attendance
First Day of Classes – 3 rd Quarter	Tuesday, January 5, 2021	
Martin Luther King, Jr. Day	Monday, January 18, 2021	All Buildings Closed
Non-Attendance Day	Friday, February 12, 2021	Teachers, Students and 10-month Staff Not in Attendance
Presidents' Day, Non-Attendance Day	Monday, February 15, 2021	All Buildings Closed
Institute Day	Friday, February 26, 2021	Students Not in Attendance
End of 3rd Quarter	Friday, March 12, 2021	No early dismissal

First Day of Classes – 4 th Quarter	Monday, March 15, 2021	
Spring Break Begins at Close of Classes	Friday, March 19, 2021	Students dismissed early
Classes Resume After Spring Break	Monday, March 29, 2021	
Non-Attendance Day	Friday, April 2, 2021	All Buildings Closed
Commencement Exercises	Wednesday, May, 19, 2021	
2 nd Semester Final Exams	May 25, 26, 27, 2021	
End of 2nd Semester/Last Day of Classes	Thursday, May 27, 2021	Students dismissed after final Exams
Memorial Day	Monday, May 31, 2021	All Buildings Closed

2020-21 SCHOOL CALENDAR
TOWNSHIP HIGH SCHOOL DISTRICT 214

Staff Development Week – First-Year Probationary Teachers

Summer, 2020 - District Staff Development Program for First-Year Probationary Teachers

Monday, August 3 – Friday, August 7, 2020

(activities and locations to be determined and communicated to first-year teachers)

Pupil Attendance/Non-Attendance Days

<u>Pupil Attendance Days</u>		<u>Legal Holidays</u>	<u>Non-Attendance Days</u>	<u>Institute/In-Service Days</u>
August	14	-----		August 10, 2020 August 11, 2020
September	20	Labor Day (9/7/20)	September 28, 2020	
October	21	-----		October 12, 2020
November	18	Thanksgiving Day (11/26/20)	November 25, 2020 November 27, 2020	
December	14	Christmas Day (12/25/20)		
January	18	New Year's Day (1/1/21) Martin Luther King Day (1/18/21)		January 4, 2021
February	17	-----	February 12, 2021 February 15, 2021	February 26, 2021
March	18	-----		
April	21	-----	April 2, 2021	
May	19	Memorial Day (5/24/21)		
	180	6	6	5

Total Number of Days for All Teachers - 185

1st Semester - 90 2nd Semester - 95

	<u>Begin</u>	<u>End</u>	<u># of days</u>
First Quarter	Monday, August 10, 2020	Friday, Friday, Oct. 9, 2020	43 days
Second Quarter	Monday, October 12, 2020	Friday, December 18, 2020	47 days
Third Quarter	Monday, January 4, 2021	Friday, March 12, 2021	47 days
Fourth Quarter	Monday, March 15, 2021	Thursday, May 27, 2021	48 days

BOE Approved: 10/18/18

REVISED DRAFT
2020-21 FISCAL CALENDAR
July 1, 2020 – June 30, 2021
TOWNSHIP HIGH SCHOOL DISTRICT 214

Summer, 2020 - District Staff Development Week for First-Year Probationary Teachers
Monday, August 3 – Friday, August 7, 2020
(activities and locations to be determined and communicated to first-year teachers)

Independence Day	Saturday, July 4, 2020	All Buildings Closed
Institute Day	Monday, August 10, 2020*	Students Not in Attendance
In-Service Day	Tuesday, August 11, 2020*	Students Not in Attendance
First Day of Classes	Wednesday, August 12, 2020	
Labor Day	Monday, September 7, 2020	All Buildings Closed
Non-Attendance Day	Monday, September 28, 2020	All Buildings Closed
End of 1st Quarter	Friday, October 9, 2020	No early dismissal
Institute Day	Monday, October 12, 2020*	Students Not in Attendance
First Day of Classes – 2nd Quarter	Tuesday, October 13, 2020	
Parent/Teacher Conferences, Evening	Thursday, October 29, 2020	
Non-Attendance Day	Wednesday, November 25, 2020	All Buildings Closed
Thanksgiving Day	Thursday, November 26, 2020	All Buildings Closed
Non-Attendance Day	Friday, November 27, 2020	All Buildings Closed
End of 2nd Quarter/1st Semester	Friday, December 18, 2020	Students dismissed after final exams
Winter Break Begins at Close of Classes	Friday, December 18, 2020	
Christmas Eve	Thursday, December 24, 2020	All Buildings Closed
Christmas Day	Friday, December 25, 2020	All Buildings Closed
	Monday, December 28, 2020	All Buildings Closed ** +
	Tuesday, December 29, 2020	All Buildings Closed ** +
	Wednesday, December 30, 2020	All Buildings Closed ** +
New Years Eve	Thursday, December 31, 2020	All Buildings Closed
New Years Day	Friday, January 1, 2021	All Buildings Closed
In-Service Day	Monday, January 4, 2021	Students Not in Attendance
First Day of Classes – 3rd Quarter	Tuesday, January 5, 2021	
Martin Luther King, Jr. Day	Monday, January 18, 2021	All Buildings Closed
Non-Attendance Day	Friday, February 12, 2021	Teachers, Students and 10-month Staff Not In Attendance
Presidents' Day	Monday, February 15, 2021	All Buildings Closed
Institute Day	Friday, February 26, 2021	Students Not in Attendance
End of 3rd Quarter	Friday, March 12, 2021	No early dismissal
First Day of Classes – 4th Quarter	Monday, March 15, 2021	
Spring Break Begins at Close of Classes	Friday, March 19, 2021	Students dismissed early
Non-Attendance Day	Friday, April 2, 2021	All Buildings Closed
Commencement Exercises	Wednesday, May 19, 2021	
Last Day of Classes	Thursday, May 27, 2021	Students dismissed after final exams
Memorial Day	Monday, May 31, 2021	All Buildings Closed
Year-End Debrief for 10-month IMRF staff	Tuesday, June 1, 2021	8:00 – 10:00 am

* Ten-month Educational Support Personnel are required to work August 10, August 11, and October 12.

** Custodial/Maintenance personnel in attendance.

+ Twelve-month Educational Support Personnel, administrators, and supervisory personnel – charged as vacation, personal, floating holidays, deduct, or compensatory time.

BOE Approved: 10/18/18 Rev. 02/20/20

REVISED DRAFT

**2020-21 FISCAL CALENDAR
TOWNSHIP HIGH SCHOOL DISTRICT 214**

Staff Development Week – First-Year Probationary Teachers

*Summer, 2020 - District Staff Development Program for First-Year Probationary Teachers
Monday, August 3 – Friday, August 7, 2020
(activities and locations to be determined and communicated to first-year teachers)*

Working Days / Holidays (Admin/Supv, ESP, CMA)

Month	<u>WORKING DAYS</u>			<u>PAID HOLIDAYS/NON-ATTENDANCE DAYS</u>		
	10 Mo. ESP	12 Mo. ESP Admin/Supv.	CMA	10 Mo. ESP	12 Mo. ESP Admin/Supv.	CMA
July	0	23	23	--	--	--
August	16	21	21	--	--	--
September	20	20	20	2	2	2
October	22	22	22	0	0	0
November	18	18	18	2	3	3
December	13.5	17	20	1	3	3
January	18	19	19	2	2	2
February	17	19	19	1	1	1
March	18	23	23	--	--	--
April	21	21	21	1	1	1
May	19	20	20	1	1	1
June	.5	22	22	--	--	--
TOTAL	183	245	248	10	13*	13*

NOTE:

- 1) Ten-month Educational Support Personnel are required to work August 10, August 11, and October 12.
- 2) Ten-month Educational Support Personnel are paid for a total of ten holidays/non-attendance days.

*Twelve-month Administrators, Supervisors, Educational Support Personnel, and Custodial Maintenance Personnel will have two (2) floating holidays to equal 15 paid holidays.

ITEM: 2020-018
DATE: February 20, 2020
FILE: Capital Projects Program

Subject: **2020-21 Capital Projects Program - Bids**

BACKGROUND INFORMATION:

The current foam roofing systems have well exceeded their life expectancy. It is no longer cost effective to continue patching the roofs. Over the next two years, the district will address the failing roofs at all buildings. For FY 2020-21 the buildings to be addressed are Prospect High School (PHS), John Hersey High School (JHHS) and Wheeling High School (WHS). In addition to the failing roofing systems, the PHS curtain walls (window systems) in the courtyard and on the east and south exposures needs to be replaced due to leakage.

ADMINISTRATIVE CONSIDERATIONS:

The total of recommended bids presented is \$10,046,193. The fees for design, engineering, construction management, general conditions, builders risk, and general liability insurance are included in the bid amounts. The fees for architectural will be \$867,000 for a total estimated cost of \$10,913,193.

RECOMMENDED ACTION:

The Board of Education accept the following bids:

PHS	Happ Builders for Curtain Wall	\$1,421,500
PHS	Thermosystems LLC for Curtain Wall Unit Ventilator	\$116,160
PHS	Riddiford Roofing Co. for Roofing	\$2,458,400
JHHS	Riddiford Roofing Co. for Roofing	\$4,062,724
WHS	Anthony Roofing Ltd for Roofing	\$1,987,409

The Board hereby authorizes its Superintendent or designee to approve and execute contracts on behalf of the Board for services related to the Project, and to approve and execute change orders.

With respect to change orders that necessitate an increase in the cost of contracts by 10% or more, or which will change the time of completion by a total of 30 days or more, the Board hereby authorizes its Superintendent or designee to make the written determinations required by 720 ILCS 5/33E-9, that: (1) the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed, or (2) the change is germane to the original contract as signed, or (3) the change order is in the best interest of the District and is authorized by law.

ITEM: 2020-019
DATE: February 20, 2020
FILE: Intergovernmental Agreement

Subject: School Community Resource Assistant Intergovernmental Agreement

BACKGROUND INFORMATION:

The various municipalities provide police officer liaisons to work at the district's schools. This is a long standing practice that is supported by an intergovernmental agreement with the police departments.

ADMINISTRATIVE CONSIDERATIONS:

Administration is working towards the addition of a second security officer for each building. The Village of Mt. Prospect is recommending the use of a School Community Resource Assistant, which is a civilian position, who will act as armed security in Prospect High School. The job description is included in the intergovernmental agreement. The Village of Mt. Prospect has approved the intergovernmental agreement at its December 17, 2019 meeting.

RECOMMENDED ACTION:

That the Board of Education approve the School Community Resource Assistant Intergovernmental Agreement between the Village of Mt. Prospect and Township High School District 214.

SCHOOL COMMUNITY RESOURCE ASSISTANT AGREEMENT

This intergovernmental agreement is between the Village of Mount Prospect ("Village") and the Board of Education of Township High School District 214, Cook County, Illinois ("Board") entered into as of _____, and shall remain in effect until terminated as stated in Section Six:

WHEREAS, both the 1970 Illinois Constitution (Article VII, Section 10) and the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) authorize and encourage intergovernmental cooperation;

WHEREAS, the Board wishes to have available the services of one School Community Resource Assistant from the Village who will act as armed security in the Prospect High School, maintained by the Board;

WHEREAS, the Village is willing to supply services of such a School Community Resource Assistant under the provisions contained herein;

NOW THEREFORE, the parties agree as follows:

Section 1: The Village, in cooperation with the Prospect High School Principal or designee, shall identify a School Community Resource Assistant who shall be assigned to the Prospect High School during normal school hours each day school is in session, performing duties as described in Appendix A of this Agreement.

Section 2: While at Prospect High School, the School Community Resource Assistant shall cooperate with the Principal or designee in carrying out security duties described in Appendix A, but shall always remain subject to the ultimate jurisdiction and direction of the Village.

Section 3: Should the Board become dissatisfied with the performance of services by the assigned School Community Resource Assistant, representatives of the Village and the Board shall first work together to address work performance deficiencies. After such efforts, if the deficiencies cannot be remedied, both the Board and Village agree to work together to ensure the assignment of a replacement.

Section 4: At all times the School Community Resource Assistant shall remain an employee of the Village, which shall be fully responsible for all employee-related obligations. The Village shall supply appropriate security supplies and equipment for use by the School Community Resource Assistant. The Village shall also maintain payroll, attendance, and performance evaluation records of the School Community Resource Assistant. The Board shall provide appropriate office supplies and work space for use by the School Community Resource Assistant.

Section 5: The Board shall reimburse the Village for 100% of the School Community Resource Assistant's annual salary and benefits. The Board shall make payments of the annual costs to the

Village based on 1/10 of the total costs, payment to be made on the first day of each month, beginning in September and ending in June the following year.

Section 6: Either party may terminate this Agreement at any time by providing the other party thirty (30) days prior written notice of such termination. In addition, the parties may terminate this Agreement at any time by mutual consent and agreement.

Section 7: The Board shall and hereby does indemnify and hold harmless the Village, and its officers, agents, and employees against any losses, damages, penalties, claims, demands, costs, and expenses, including reasonable attorneys' fees for the defense thereof, arising from or in connection with the activities contemplated hereunder, but only to the extent caused by the negligent or willful and wanton act or omission of the Board, its officers, agents, or employees.

The Village shall and hereby does indemnify and hold harmless the Board, and its officers, agents, and employees against any losses, damages, penalties, claims, demands, costs, and expenses, including reasonable attorneys' fees for the defense thereof, arising from or in connection with the activities contemplated hereunder, but only to the extent caused by the negligent or willful and wanton act or omission of the Village, its officers, agents, or employees.

Nothing contained in Section 7 or in any other provision of this Agreement is intended to constitute nor shall it constitute a waiver of the defenses available to the Board or the Village relative to third parties under the *Illinois Local Governmental and Governmental Employees Tort Immunity Act*.

Notwithstanding the indemnification obligations provided in this Section 7, for the purposes of this Agreement, any injury incurred by the School Community Resource Assistant for which that School Community Resource Assistant would be entitled to benefits under the worker's compensation statutes of this State shall be the obligation of the Village and the School Community Resource Assistant shall, at all times, be considered, for worker's compensation purposes, to be an employee of the Village.

Section 8: Invalidation of any Section or part of a Section of this Agreement shall not affect the validity of the other Sections of this Agreement.

Section 9: Should an amendment or revision of this Agreement be necessary, representatives of the Board and the Village shall confer prior to recommending any modifications. To be effective, any proposed amendment, modification, or revision to this Agreement must be approved in writing by an authorized representative of both the Board and Village.

Section 10: No other person or party shall be or be deemed to be a third-party beneficiary to this Agreement.

Section 11: The Village and the Board shall at all times observe and comply with the laws, ordinances, regulations, and codes of federal, State, county, and other local governments and agencies that may in any manner affect the performance of this Agreement.

IN WITNESS THEREOF, the parties have caused the Agreement to be executed by their duly authorized officials.

ACCEPTED BY:

TOWNSHIP HIGH SCHOOL DISTRICT 214
BOARD OF EDUCATION

BY: _____

ITS President

DATE: _____

ACCEPTED BY:

VILLAGE OF
MOUNT PROSPECT

BY: 

ITS VILLAGE MANAGER

DATE: 12-17-19

ATTEST _____

SECRETARY
BOARD OF EDUCATION

ATTEST 

VILLAGE CLERK

APPENDIX A

TOWNSHIP HIGH SCHOOL DISTRICT 214

JOB TITLE: School Community Resource Assistant

ORGANIZATIONAL UNIT: High School

ORGANIZATIONAL RELATIONSHIPS: Dean of Students at the high school. At all times, the School Community Resource Assistant shall remain an employee of the local police department, which shall be fully responsible for all employee-related obligations.

LENGTH OF CONTRACT: The School Community Resource Assistant shall be assigned to a school beginning on the first official day of the school year and continuing each day school is in session until the last day of classes.

GENERAL RESPONSIBILITIES:

The School Community Resource Assistant is a civilian position assigned to the Operations Division of the Mount Prospect Police Department. The School Community Resource Assistant is responsible for providing armed campus security for Prospect High School in Mount Prospect.

SPECIFIC DUTIES:

- Provide armed campus security for Prospect High School on school grounds.
- Monitor the school's entry points and perimeter of buildings.
- Verify visitor identification.
- Work closely with the Principal, Assistant Principal, Dean and SRO to ensure the safety of all students and staff.
- De-escalate conflicts and prevent threats of physical harm.
- Collaborate with IT and Administrative Office to provide relevant input regarding security cameras and other related security measures.
- Present professional appearance and attitude at all times while maintaining a high standard of conduct and customer service.
- Ability to make sound decisions quickly in order to respond to violent threats.
- Perform other security duties as assigned.

ITEM: 2020-020
DATE: February 20, 2020
FILE: Property

Subject: Approval of Inducement Agreement with Crescent Development Partners II regarding the sale of the School District's property-vacant parcel east of the Lutheran Church of the Cross parking lot at 2025 Goebbert Road, Arlington Heights, Illinois

BACKGROUND INFORMATION:

District 214 purchased a 1.65 acre triangular shaped parcel of vacant land in December of 2017. Administration has received a proposal to sell the property to a developer and in order to do so, must follow guidelines set up by the State of Illinois for sale of property via public auction.

ADMINISTRATIVE CONSIDERATIONS:

The Inducement Agreement instructs Crescent Development Partners II to pay a sum of \$10,000 as an incentive to place a minimum bid during the public auction. The deposit will be applied to the final purchase price if Crescent is the winning bidder or returned if a higher bid is received and accepted from an alternate bidder, per terms of the agreement. If Crescent does not bid, the School District would retain the \$10,000 or a portion of it, if Crescent terminates prior to full payment of the \$10,000. The \$10,000 payments will be paid in four installments. Legal counsel has provided the Inducement Agreement.

RECOMMENDED ACTION:

The Board approve the Inducement Agreement with Crescent Development Partners II.

INDUCEMENT AGREEMENT

THIS AGREEMENT, entered as of the effective date set forth in Section 9 below (the “Effective Date”), is between Crescent Development Partners II (“Bidder”), and the Board of Education of Township High School District No. 214, Cook County, Illinois (“School District”).

WITNESETH:

In consideration of the undertakings hereinafter made, the parties agree as follows:

1. The School District is the owner of certain real property consisting of approximately 1.65 acres of vacant land generally located east of the Lutheran Church of the Cross parking lot and west of property owned by the School District in Arlington Heights, Illinois, and legally described in Exhibit A attached hereto and incorporated herein (the “Property”), which the School District is willing to offer for sale in accordance with the provisions contained in Section 5-22 of The Illinois School Code, but does not want to incur the time, effort, and expenses preliminary to the sale without having an interested buyer.

2. As an inducement to the School District to offer the Property for sale, the Bidder shall deposit with the School District in installments as further outlined in this Section the sum of Ten Thousand Dollars (\$10,000) in the form of Certified Checks or Cashier’s Checks made payable to Township High School District No. 214 and to be held by the School District subject to the terms contained in this Agreement. The Bidder shall make a first payment to the School District of Five Thousand Dollars (\$5,000) on February 21, 2020 and shall make a second payment to the School District of Five Thousand Dollars (\$5,000) on March 16, 2020

3. The School District shall take steps to cause the Property to be offered for sale by public auction sale in accordance with Section 5-22 of The Illinois School Code, not later than March 31, 2020, in accordance with the Terms and Conditions of Sale attached hereto as Exhibit A.

4. Bidder agrees to bid at said sale no less than the minimum price of Three Hundred Fifty Thousand Dollars (\$350,000) upon the terms contained in Exhibit A, and if Bidder is the highest bidder, the sale of the Property will be made to Bidder and the \$10,000 deposit will be applied to the purchase price of the Property at closing. If Bidder subsequently cancels the sale for any reason other than the

Execution Version

School District's breach, the School District shall retain the \$10,000 deposit even if the Bidder cancels the sale for a reason set forth in the Terms and Conditions of Sale that would entitle Bidder to reimbursement of its earnest money such as during the Due Diligence Period or the Village Approval Period as defined in the Terms and Conditions of Sale.

5. If another person or entity makes a higher bid than the Bidder, and the Bidder is not the successful bidder, the \$10,000 deposit shall be returned to Bidder.

6. If no one bids a minimum of \$350,000 at said sale, the \$10,000 deposited by the Bidder shall be forfeited and shall be retained by the School District to cover its costs and time expended in offering the Property for sale.

7. If the School District does not cause the sale to be held upon the terms set forth in Exhibit A by March 31, 2020, the School District shall return the \$10,000 to Bidder.

8. Upon occurrence of the conditions set forth in any of paragraphs 5, 6, or 7 hereof, and the disposition of the \$10,000, this Agreement shall terminate.

9. This Agreement shall be deemed dated and become effective on the date the last of the parties signs as set forth below the signature of their duly authorized representatives.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers, all as of the day and year first above written.

<p>BIDDER: CRESCENT DEVELOPMENT PARTNERS II</p> <p>By: _____ Its: _____</p> <p>Dated: _____</p>	<p>SELLER: BOARD OF EDUCATION OF TOWNSHIP HIGH SCHOOL DISTRICT NO. 214, COOK COUNTY, ILLINOIS</p> <p>By: _____ Its: _____</p> <p>Dated: _____</p>
----------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Exhibit A
Terms of Sale

ITEM: 2020-021
DATE: February 20, 2020
FILE: Property

Subject: Approval of Resolution Authorizing the Sale of School District Property- the vacant parcel east of the Lutheran Church of the Cross parking lot at 2025 Goebbert Road, Arlington Heights, Illinois

BACKGROUND INFORMATION:

District 214 purchased a 1.65 acre triangular shaped parcel of vacant land in December of 2017. Administration has received a proposal to sell the property to a developer and in order to do so, must follow guidelines set up by the State of Illinois for sale of property via public auction.

ADMINISTRATIVE CONSIDERATIONS:

The Resolution authorizes the sale of the parcel via a Public Auction. Public Notice will be provided once per week for three weeks followed by the Public Auction in mid-March of 2020. The Board would then approve the sale to the winning bidder. Legal counsel has provided the resolution and terms and conditions for the auction and sale of the property and will oversee the public auction on behalf of the Board.

RECOMMENDED ACTION:

The Board approve the Resolution Authorizing the Sale of School District Property- the vacant parcel east of the Lutheran Church of the Cross parking lot at 2025 Goebbert Road, Arlington Heights, Illinois.

**RESOLUTION AUTHORIZING THE SALE
OF SCHOOL DISTRICT PROPERTY BY PUBLIC AUCTION
(Vacant Parcel East of the Lutheran Church of the Cross Parking Lot
at 2025 S. Goebbert Road, Arlington Heights)**

WHEREAS, the Board of Education of Township High School District No. 214, Cook County, Illinois (the “School District”) is the owner of certain real estate (the “Real Estate”) legally described on the attached *Exhibit A-1*; and

WHEREAS, it is the opinion of the School District that the Real Estate has become unnecessary for the uses of the School District and that it is in the best interests of the School District to sell the Real Estate;

NOW, THEREFORE, be it resolved by the Board of Education of Township High School District No. 214, Cook County, Illinois, as follows:

Section 1: The Board of Education hereby finds and determines that the Real Estate has become unnecessary for the uses of the School District and that it is in the best interests of the School District to dispose of and convey the Real Estate.

Section 2: The Real Estate shall be transferred at public sale by auction in accordance with the provisions of Section 5-22 of the School Code, 105 ILCS 5/5-22, and any other applicable law.

Section 3: The terms upon which the Board of Education desires to convey the Real Estate are substantially set forth in the Bid and Memorandum of Sale and Terms and Conditions of Sale, attached hereto and made a part hereof as *Exhibit A and Exhibit A-1*. The Notice of Sale shall be substantially in the form of *Exhibit B*, attached hereto and made a part hereof. Terms and conditions to facilitate the sale consistent with the foregoing may be established by the Superintendent of the School District, including the notice and date and time of the sale.

Section 4: The President, Secretary, Superintendent, and attorneys for the School District are hereby authorized to sign such documents and take such actions as may be necessary to complete the sale.

Section 5: This Resolution shall be in full force and effect from and after its adoption.

ADOPTED February 20, 2020, by the affirmative vote of at least two-thirds (2/3rds) of the members of the Board of Education on the following roll call vote:

YES: _____

NO: _____

ABSENT: _____

President

ATTEST:

Secretary

EXHIBIT A TO RESOLUTION

BID AND MEMORANDUM OF SALE

TOWNSHIP HIGH SCHOOL DISTRICT NO. 214

The undersigned buyer has submitted the following bid in the amount of \$ _____, as the prospective buyer of the Real Estate described on Exhibit A-1, attached hereto and made a part hereof, from the Board of Education of Township High School District No. 214, Cook County, Illinois (the "School District"). The Buyer has read, accepts and commits to complete the sale of the Real Estate in accordance with the Terms and Conditions set forth on Exhibit A-1, if this bid is accepted by the School District.

Buyer (signature)

Buyer (printed)

Telephone

Address

Fax

Dated: _____

Receipt of the foregoing bid is hereby acknowledged by the School District:

**BOARD OF EDUCATION OF TOWNSHIP HIGH SCHOOL
DISTRICT NO. 214, COOK COUNTY, ILLINOIS**

By: _____

Title: _____

Dated: _____

The foregoing bid is hereby accepted by the School District.

**BOARD OF EDUCATION OF TOWNSHIP HIGH SCHOOL
DISTRICT NO. 214, COOK COUNTY, ILLINOIS**

By: _____
President

Attest: _____
Secretary

Dated: _____

EXHIBIT A-1 TO RESOLUTION AND TO BID AND MEMORANDUM OF SALE
TERMS AND CONDITIONS OF SALE OF SCHOOL PROPERTY

The Board of Education of Township High School District No. 214, Cook County, Illinois (the “School District”), will convey and transfer ownership in the following described real estate, which is approximately 1.65 acres and located east of the Lutheran Church of the Cross parking lot at 2025 Goebbert Road, Arlington Heights, Cook County, Illinois (the “Real Estate”), on the following terms and conditions (the “Terms and Conditions”):

LOT 30 IN THE MANSIONS, A SUBDIVISION OF PART OF LOTS 7, 8, 9
AND 10 IN MEIER BROTHERS SUBDIVISION IN THE NORTH 1/2 OF THE
NORTH WEST 1/4 OF SECTION 15, TOWNSHIP 41 NORTH, RANGE 11,
LYING EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY,
ILLINOIS.

PIN: 08-15-104-050-0000

1. Auction. The Real Estate shall be sold in its entirety as a parcel at a public auction to be conducted at the School District’s Administration Center, 2121 S. Goebbert Road, Arlington Heights, Illinois, 60005, on March 17, 2020 at 9:00 a.m. Persons who wish to bid must deposit the earnest money identified in Section 3 below with the auctioneer at the time of their initial bid. The auctioneer shall be the School District’s Superintendent or the Superintendent’s designee. The auctioneer shall start the auction at the minimum amount set forth in Section 2 below and proceed as the auctioneer deems appropriate. No bid below the minimum will be entertained. When all have bid who wish to bid after a reasonable waiting period established by the auctioneer, the auction will be recessed, during which time the highest bidder will be required to sign the Memorandum of Sale, in substantially the form of Exhibit A of the Board’s Resolution approving the auction of the Real Estate, to which a copy of these Terms and Conditions of Sale are attached. An authorized official of the School District shall then sign the Memorandum of Sale acknowledging receipt of the bid and the earnest money. Upon execution of the Memorandum of Sale by the successful bidder (the “Buyer”) and the School District’s

authorized official, the earnest money check of the Buyer shall be retained by the School District as security for the Buyer closing on the sale and the auction shall be closed. The earnest money checks of the unsuccessful bidders shall be returned immediately after the close of the auction. The Buyer's bid shall be firm and irrevocable until the School District either rejects or accepts the bid, which action shall occur not later than 30 days after the close of the auction. Upon acceptance, the School District's President and Secretary shall sign the Memorandum of Sale (the "Effective Date"). If the bid is not accepted within the 30 days provided for above, the earnest money shall be promptly returned to the Buyer.

2. Minimum Sale Price. The minimum sale price for the Real Estate shall be Three Hundred Fifty Thousand Dollars (\$350,000). The earnest money and the balance of the purchase price shall be paid in the form of a Certified Check or a Cashier's Check made payable to Township High School District No. 214.

3. Earnest Money for Real Estate. Thirty-Five Thousand Dollars (\$35,000) of the purchase price shall be paid at the time of submitting the bid for the Real Estate at the auction as earnest money and the balance at closing ("Earnest Money"). The Earnest Money may be deposited in an interest-bearing account at the School District's sole discretion. Any interest earned shall be payable to the School District.

4. Closing. The Closing shall occur within 30 days after the Village Approval Period, defined in Section 7 of these Terms and Conditions, or at such other time determined by written agreement of the parties, at a time and place mutually agreed to by the Buyer and the School District, or in the absence of such agreement at a reasonable time and place set by the School District, subject to the conditions below. If the Closing does not occur during the period set forth in the prior sentence due to the fault of the Buyer, the Buyer shall be in default under these Terms and Conditions and the School District, among its other rights, may retain the Earnest Money. The sale of the Real Estate shall be closed through a closing escrow jointly

established by the Buyer and the School District with Chicago Title Insurance Company in accordance with the general provisions of a New York-style deed and money escrow agreement consistent with these Terms and Conditions (the “Escrow”). Upon creation of the Escrow, anything in these Terms and Conditions to the contrary notwithstanding, payment of the purchase price and delivery of the deed and other required documents shall be made through the Escrow. The cost of the Escrow and all closing fees shall be paid by the Buyer.

5. Quitclaim Deed. The School District shall deliver to the Buyer at the Closing a Quitclaim Deed for the Real Estate in substantial conformance with the statutory form of deed set forth in 765 ILCS 5/10.

6. Due Diligence Period. For a period of 60 days after the Effective Date (the “Due Diligence Period”), the Buyer shall, at its sole cost and expense, have the right to enter upon the Real Estate and to make all inspections, tests, studies and investigations of the condition of the Real Estate which it may deem necessary, all which inspections and preparations shall be undertaken at the Buyer's expense. After completing its investigation of the Real Estate, the Buyer will repair any damage to the Real Estate caused by its acts and leave the Real Estate in substantially the condition in which it existed on the Effective Date. The Buyer will hold the School District harmless from and indemnify the School District against all damages and liability occasioned by any claim asserted against the School District related to physical injury to persons or property and caused by such inspections, tests, studies, or other activities of the Buyer. As of the Effective Date, the Buyer shall represent and warrant to the School District that the Buyer is presently under the following coverages and agrees to maintain policies providing such coverages in full force and effect in the same or greater amounts with respect to any activities hereunder which may take place on the Real Estate prior to Closing or the earlier termination of the Terms and Conditions: (a) Comprehensive General Liability - \$1,000,000 per Occurrence; \$1,000,000 General Aggregate; and \$1,000,000 Product-Completed Operations Aggregate, and

(b) Workers Compensation Insurance Policy limits according to Illinois law. The Buyer shall name the School District as an additional insured party and the Buyer shall deliver to the School District Certificates of Insurance prior to the Buyer's first entry on the Real Estate. This Section shall survive the termination of the Terms and Conditions. If Buyer is not satisfied with the result of the Due Diligence for any reason during the Due Diligence Period, the Buyer may terminate these Terms and Conditions, and the School District shall then promptly return the Earnest Money to Buyer.

7. Village Approval Period. Within one hundred and eighty (180) days after the expiration of the Due Diligence Period (the "Village Approval Period"), the Buyer will have the right, at its sole cost, to pursue all governmental and other approvals and entitlements required for the Buyer to develop the Real Estate. These governmental approvals and entitlements, which may include, without limitation, approval of the applicable zoning by the Village of Arlington Heights to permit the Buyer's intended development of the Property. The School District agrees to reasonably cooperate with and to support the Buyer in the Buyer's efforts to obtain such approvals and entitlements. Such cooperation may include, without being limited to, the signing of all documents necessary or incident to the processing of development approval applications in order that the Buyer may receive approval of such applications. After the expiration of the Village Approval Period, the Buyer will be deemed to have waived its right to terminate these Terms and Conditions pursuant to this Section. After the Approval Period, the Earnest Money shall become non-refundable, except in the event of a default by the School District. Other than for the School District's breach, the School District shall only be required to return the Buyer's remaining Earnest Money prior to the expiration of the Village Approval Period if the Village does not approve or has reasonably indicated it will not approve an ordinance for the zoning relief requested by the Buyer in its application to the Village for zoning relief and the Buyer has taken reasonable actions to pursue such approvals. If the Buyer validly terminates the Terms and

Conditions prior to the expiration of the Village Approval Period, the School District shall then promptly return the remaining Earnest Money to Buyer.

8. Survey and Title Commitment. The School District shall, at Buyer's sole cost and expense, deliver or cause to be delivered to the Buyer, not less than 60 days after the Effective Date, the following:

(a) a plat of survey prepared by an Illinois Land Surveyor for the Real Estate; and

(b) a commitment for an owner's title insurance policy issued by Chicago Title Insurance Company in the amount of the purchase price showing title in the School District subject only to the following permitted exceptions (i) such standard and special exceptions stated in the Chicago Title Insurance Company commitment for title insurance, (ii) matters disclosed by the above-described survey, and (iii) conditions established by these Terms and Conditions. The title commitment shall be conclusive evidence of good title as therein shown as to all matters insured by the policy, subject only to the exceptions as therein stated. The Buyer shall be responsible for paying for the title insurance policy with all endorsements thereto as well as any extended coverage sought by the Buyer.

9. Condition of Title. If the title commitment discloses unpermitted exceptions that render the title unmarketable, the Buyer shall provide written notice to the School District within seven days after the School District delivers the title commitment to the Buyer identifying the unpermitted exceptions and the School District shall have 20 days after receiving notice from the Buyer to have the exceptions removed from the commitment or to have the title insurer commit to insure against loss or damage that may be occasioned by such exceptions. If the School District fails to have the exceptions removed or, in the alternative, to obtain the commitment for title insurance specified above as to such exceptions within the specified time, the Buyer may terminate the sale and receive a refund of the Earnest Money or may elect, upon notice to the School District no later than the day of the expiration of the 20-day period, to take title as it then is. If the Buyer does not elect to take title as it then is, the remaining Earnest Money shall be returned to the Buyer and the sale shall become null and void without further action of the parties or remedy to the Buyer. If the Buyer does not object to any unpermitted exceptions within ten days after receiving the title insurance policy, then the Buyer waives its right to object.

10. Buyer Default. If the Buyer defaults, then the Buyer shall be responsible for reimbursing the School District all the School District's legal fees related to this transaction and the School District may retain the Earnest Money or any portion of the Earnest Money the School District still holds at the time of the default. The sale of the Real Estate as to the Buyer shall thereupon become null and void. The Buyer and the School District agree that the School District's actual damages may be difficult or impossible to ascertain and that the reimbursement of the School District's legal fees and the retention of the Earnest Money are a reasonable estimate of the School District's damages and constitute liquidated damages. In addition to retaining the Earnest Money and the reimbursement of legal fees, the School District may seek specific performance from the Buyer of these Terms and Conditions.

11. School District Default. If the School District defaults, then the Buyer's sole remedy shall be return of the Earnest Money that is in the possession of the School District at the time of the default. In no event shall the School District be liable to the Buyer for consequential damages or other damages or compensation.

12. Closing Documents. The School District also shall furnish the Buyer an ALTA statement and any other standard closing documentation in customary form for title insurance purposes covering the date of the Closings and showing title in the School District subject only to the conditions and exceptions stated in the title commitment.

13. Real Estate Transfer Taxes. The transfer of the Real Estate is exempt from the payment of State of Illinois and County real estate transfer taxes pursuant to Section 31-45 of the Property Tax Code, 35 ILCS 200/31-45. The School District shall furnish a completed Real Estate Transfer Declaration signed by the School District or the School District's agent in the form required pursuant to the Real Estate Transfer Tax Act, and shall furnish any declaration signed by the School District or the School District's agent or meet other requirements as established by any local ordinance with regard to a transfer or transaction tax. In the event the

provisions of the Property Tax Code or any county or local ordinance are amended prior to the Closing to provide that the transfer of the Real Estate is subject to a State, county, or local transfer tax, the Buyer shall pay such transfer tax amounts, including any municipal transfer taxes applicable.

14. Real Estate Taxes. The Real Estate is currently exempt from real estate taxes. The School District shall have no obligation to pay for any real estate taxes related to the Real Estate.

15. Time is of the Essence. Time shall be of the essence as to all matters provided for in these Terms and Conditions.

16. Notices. All notices or documents required to be provided pursuant to these Terms and Conditions shall be given or made by personal service upon the Buyer or the School District's Superintendent, or upon sending the same by registered or certified mail, postage prepaid, return receipt requested, to the Buyer at its chief address, and to the School District addressed to the Superintendent, Township High School District No. 214, Administration Center, 2121 S. Goebbert Road, Arlington Heights, Illinois, 60005, or to such other address of which the Buyer and School District shall give notice in the manner provided herein. Notice mailed in conformance with this Section shall be deemed given upon deposit in the mail. In addition, notices may be delivered via a nationally recognized overnight delivery service, hand delivery, and email delivery.

17. Binding Agreement. These Terms and Conditions shall be binding upon the School District and the Buyer and their respective heirs, executors, administrators, successors, and assigns.

18. Commissions. No real estate commissions, or similar fees, will be paid by the School District relating to the sale.

19. Real Estate Conveyed AS-IS. As used in this Section:

- a. The terms “School District” and “Indemnitees” include the School District and its officers, members, employees, and agents in their official and individual capacities.
- b. The term “Hazardous Materials” shall mean any substance, material, waste, gas or particulate matter which is regulated by any local governmental authority, the State of Illinois, the United States Government, or which is (i) defined as a “hazardous waste,” “hazardous material,” “hazardous substance,” “extremely hazardous waste,” or “restricted hazardous waste” under any provision of Illinois law, (ii) petroleum, (iii) asbestos, (iv) polychlorinated biphenyl, (v) radioactive material, (vi) designated as a “hazardous substance” pursuant to the Clean Water Act, 33 U.S.C. § 1251 et seq., (vii) defined as a “hazardous waste” pursuant to the Resource Conservation and Recovery Act (“RCRA”), 42 U.S.C. 6901 et seq., (viii) defined as a “hazardous substance” pursuant to the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. 9601 et seq., (ix) defined as a “hazardous substance” under the Illinois’ Environmental Protection Act (IEPA), 415 ILCS 5/1, *et seq.*, (x) any matter giving rise to liability under any common law theory based on nuisance or strict liability, and (xi) any substance or material defined or designated as hazardous or toxic waste, hazardous or toxic materials, a hazardous or toxic substance, or other similar term by any federal, state or local environmental statute, regulation or ordinance presently in effect or that may be promulgated in the future as such statutes, regulations, or ordinance may be amended from time to time through the Closing.
- c. The term “Underground Storage Tank” shall mean and include all underground storage tanks as defined in Section 9001 of the RCRA, 42 U.S.C. § 6991, and for purposes of these Terms and Conditions, shall additionally mean and include all underground storage tanks specifically excluded under subparagraphs (a) through (i) of Section 9001 of RCRA, and shall also include any such tanks which would be included in Section 9001(i) of RCRA but for the fact that they contain hazardous wastes.
- d. The term “Environmental Laws” shall mean all statutes specifically described in this Section and all federal, state and local environmental, health and/or safety statutes, ordinances, codes, rules, regulations, orders, decrees, and rules of common law, regulating, relating to, or imposing liability or standards concerning or in connection with Hazardous Materials or Underground Storage Tanks.

All information about the Real Estate included in these Terms and Conditions, the Notice of Sale, or otherwise provided by the School District is believed to be reliable, but is not guaranteed and no express or implied representations or warranties are made with regard to the Real Estate or matters relating thereto. The Real Estate will be sold and conveyed to the Buyer on an “AS IS” basis without any representations or warranties of any kind, express or implied, either oral or written, made by the School District with respect to the physical, environmental, or

structural condition of the Real Estate or with respect to the existence or absence of Hazardous Materials, Underground Storage Tanks, or other toxic or hazardous substances or wastes in, on, under, or affecting the Real Estate, and subject to existing zoning, flood plain, and any other restrictions on the use or development of the Real Estate. All warranties with respect to the Real Estate are hereby expressly disclaimed, including, but not limited to, any implied warranty of merchantability, fitness or habitability, good or fair condition, repair, or good and workmanlike construction, availability, or capacity of utilities to provide sewer and water service, and any warranties or representations with respect to potential liabilities under or with respect to any Environmental Laws. Except as provided below regarding the scope of the Buyer's indemnity commitment, any risk and all responsibility relating to any condition of the Real Estate, including, but not limited to any of the above-described conditions, are assumed by the Buyer thereof, and disclaimed by the School District. The Buyer shall take all necessary action and bear all expenses and liability associated with making the Real Estate suitable for the Buyer's intended use and complying with all applicable law. Further, upon Closing, the Buyer shall bear all responsibility, liability, and obligation for the physical, environmental, and structural condition of the Real Estate Buyer owns and the development, business, or operations to be located on the Real Estate Buyer owns, including, but not limited to, liability arising under any Environmental Law or resulting from the existence or condition of any Underground Storage Tank on the Real Estate Buyer owns, and the cost or expense of any investigation or remediation action under any Environmental Law or in connection with the existence of any Underground Storage Tank on the Real Estate Buyer owns. The Buyer waives, generally releases, and covenants not to sue or make any claim whatsoever against the School District regarding the foregoing matters and all matters within the scope of the following indemnity commitment, including, but not limited to, any claim by the Buyer against the School District resulting from a third-party claim against the Buyer due to the negligent or unlawful acts or omissions of the

School District. Upon closing, the Buyer shall, at its sole cost and expense, unconditionally indemnify, defend, and hold the School District harmless, from and against any loss, liability, damage (whether direct or consequential), claims (whether or not ultimately successful), penalties, fines, injunctions, suits, proceedings, disbursements, or expenses (including without limitation, attorneys' and experts' fees and disbursements and court costs) arising under any present or future local, state, or federal law (and the amendments, regulations, orders, or decrees promulgated thereunder) which may be incurred by or against the School District with respect to the Real Estate directly or indirectly resulting from the condition of the Real Estate, except to the extent a claim is made directly against the School District and is determined by a court of competent jurisdiction to arise directly from the negligent or unlawful acts or omissions of the School District prior to Closing. The disclaimer of warranties by the School District, the indemnification obligations of the Buyer in this Section and Section 6 of these Terms and Conditions, the assumption of risk by the Buyer with respect to the condition of the Real Estate, and all other waivers, releases, covenants, and other obligations of the Buyer provided under this Section shall survive the Closing.

20. School District Approval. The School District reserves the right to waive irregularities, to reject any or all bids, and to adjourn the sale.

**BOARD OF EDUCATION OF TOWNSHIP
HIGH SCHOOL DISTRICT NO. 214,
COOK COUNTY, ILLINOIS**

By: _____

Title: _____

Attest: _____

Secretary

Dated: _____

EXHIBIT B TO RESOLUTION
NOTICE OF SALE OF REAL ESTATE

Notice is hereby given that at 9:00 a.m., March 17, 2020, the Board of Education of Township High School District No. 214, Cook County, Illinois (“School District”), will hold a public auction at the Administration Center, 2121 S. Goebbert Road, Arlington Heights, Illinois, 60005, for the sale of the real estate described as follows and hereinafter sometimes referred to as the “Real Estate:”

LOT 30 IN THE MANSIONS, A SUBDIVISION OF PART OF LOTS 7, 8, 9
AND 10 IN MEIER BROTHERS SUBDIVISION IN THE NORTH 1/2 OF THE
NORTH WEST 1/4 OF SECTION 15, TOWNSHIP 41 NORTH, RANGE 11,
LYING EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY,
ILLINOIS.

PIN: 08-15-104-050-0000

The Real Estate is approximately 1.65 acres and is located east of the Lutheran Church of the Cross parking lot at 2025 Goebbert Road, Arlington Heights, Cook County, Illinois.

The award of a bid, if any, by the Board of Education will be to the bidder that provides the highest bid and agrees to comply with all of the terms contained in the Terms and Conditions of sale on file with the School District’s Superintendent. The Board of Education reserves the right to reject any and all bids in its sole discretion.

The bid package and Terms and Conditions of the sale are on file with, and available at, the office of Superintendent of Schools, during regular office hours. Arrangements to obtain the bid package and Terms and Conditions of the sale, to view the property, and to examine a survey and title insurance commitment may be made through the Superintendent’s Office, at the Administration Center, 2121 S. Goebbert Road, Arlington Heights, Illinois, 60005, (847) 718-7612.

Board of Education of Township High School District No. 214, Cook County, Illinois

By: _____
Secretary

Dated: February __, 2020.

ITEM NO. 2020-022
DATE: February 20, 2020
FILE: Resolutions

Subject: 32nd Annual Senior Celebration Day Resolution

BACKGROUND INFORMATION:

This year, Tuesday, March 24, 2020 has been declared Senior Celebration Day in recognition of the contributions senior citizens make toward support of our public schools and with the realization that these individuals have many skills, talents, and experiences which are resources for the community and our schools.

ADMINISTRATIVE CONSIDERATIONS:

The Senior Celebration Day is co-sponsored by District 214 Community Education and many local Senior Services agencies, park districts, and townships.

RECOMMENDATION:

The Board of Education believes in the positive contributions that senior citizens make to our community and to our schools. Therefore, the Board wishes to demonstrate its support and recognition of the "Thirty-Second Annual Senior Celebration Day" by approving the attached resolution.



RESOLUTION

- WHEREAS,** education is a lifelong process; and
- WHEREAS,** public education is a community enterprise and community education philosophy advocates full use of public facilities, programs and services by every age group in the community; and
- WHEREAS,** the skills, talents, and experiences of older adults are untapped resources in many communities and intergenerational cooperation promotes efficient use of human resources; and
- WHEREAS,** community education promotes the use of community resources, community volunteers in schools, senior citizen centers and community agencies, and maximizes the use of human resources to provide educational opportunities for community residents of all ages; and
- WHEREAS,** the goal of community education is to promote a sharing, caring, learning community; and
- WHEREAS,** senior citizens have earned our respect and recognition for their past accomplishments, and their present and future contributions; and
- WHEREAS,** Senior Celebration Day is sponsored by High School District 214 Community Education and local Senior Services agencies to encourage and develop programs and activities to meet the needs of all the residents in High School District 214 and the organizations included in this recognition
- NOW
THEREFORE,** We, the Board of Education of High School District 214, do hereby proclaim March 24, 2020, the Thirty-Second Annual Senior Celebration Day, and call upon the residents of High School District 214 and the villages of Arlington Heights, Buffalo Grove, Des Plaines, Elk Grove, Mount Prospect, Palatine, Prospect Heights, Rolling Meadows, and Wheeling to recognize and celebrate the bonds they have discovered, the partnerships they have formed, and the sense of community they have strengthened through community education programs.

Adopted this 20th day of February, 2020.

F. Daniel Petro, Board President

William J. Dussling, Board Vice President

Subject: 2020 Summer School Program

BACKGROUND INFORMATION

Township High School District 214 offers a comprehensive summer school program of academic and enrichment opportunities for all students. District 214 administration believes it is important for students to complete an aligned, skills-focused core curriculum during the school year. Core courses taken during the school year give students an opportunity to gain a deeper understanding of the course content and prepare students to be successful. The administration also believes it is important to provide opportunities for students to advance in a course sequence and maximize the ability for access to courses in a student's career pathway of interest.

As our schools embark on implementing career pathway programs of study, expanding summer offerings to facilitate equitable access to programs across the district will continue to be a focus. By positioning summer school as an opportunity to advance as well remediation, experience early college, and explore career pathways, we can fully engage students in the relevancy of their High School District 214 experience.

The summer program includes a two-semester schedule of core and elective courses.

- The summer school program hosts core and elective courses offerings.
- Courses are offered for students to explore a subject that interests them, want to advance in a course sequence, or provide opportunities in a student schedule to access courses within a career pathway of interest.
- The bridge courses help keep students on track for learning success.
- The tuition free, Transition Language Arts and Transition English as a Second Language courses are offered to incoming freshmen students who have been invited to enhance their basic knowledge and skills.
- Summer school offers on and off campus dual-credit, career orientation exploration internship/workplace learning opportunities, as well as blended learning experiences.

ADMINISTRATIVE CONSIDERATIONS

The summer program design team developed a plan for the 2020 Summer School Program that will deliver a comprehensive summer program to our students.

Included with this agenda item are a 2019 Summer School Board Report and a general proposal for the 2020 Summer School Program. The proposal establishes the sites, calendar, tuition, and fees for the 2020 Summer School Program.

RECOMMENDED ACTION

That the Board of Education approve the proposed 2020 Summer School Program.

attachments

TOWNSHIP HIGH SCHOOL DISTRICT 214
Summer School Program 2020

I. Summer Program Sites

A. Regular Summer Program

The regular summer program consists of two semesters during which a selection of approved courses and a variety of other programs are offered to students. The 2020 Summer School Program will be held at the following sites:

1. *Forest View Educational Center* will host *special programs* for Buffalo Grove, Elk Grove, John Hersey, Prospect, Rolling Meadows and Wheeling High Schools. Special programs include: EL/Newcomer, Long Term EL Career Academy, Extended School Year, Skills Training, and Upward Bound.
2. *Rolling Meadows High School* will host the summer school *academic* and *Transition* course offerings for Buffalo Grove, Elk Grove, John Hersey, Prospect, Rolling Meadows and Wheeling High Schools at Rolling Meadows High School and *special programs* such as Summer Internship, Driver Education, and Sundown Programs

B. Driver Education Summer Program

The summer driver education program is a two-phase program providing each student a minimum of 30 hours of classroom instruction and a minimum of six hours of behind-the-wheel practice.

- *Rolling Meadows High School* will host the driver education program for Buffalo Grove, Elk Grove, John Hersey, Prospect, Rolling Meadows and Wheeling High School students.

The summer school driver education program offers a 24-day or a 24-evening class at *Rolling Meadows High School* will offer two classes per day: 7:30 a.m. to 10:00 a.m. and 10:00 a.m. to 12:30 p.m. The afternoon/evening classes will be offered from 3:00 p.m. to 6:00 p.m. and 6:00 p.m. to 8:30 p.m. Each driver education class has a maximum capacity of 12 students.

C. Transition Language Arts Summer Program

The district provides a transition language arts summer program to incoming ninth grade students who are identified by placement test scores and teacher recommendation.

The Transition Language Arts Summer Program serves students in two three-week sessions.

D. Transition English Language Learners (EL) Summer Program

The district provides a transition EL summer program to incoming and current students who are identified by ESL placement as level 1 or below. D214 is also offering a Long-Term EL Career Academy to engage all students in experiences leading to expanded post-secondary opportunities. This three-week course is for incoming 10th, 11th and 12th grade students as well as students recently exited from the ESL program.

The Transition English Language Learner Summer Program serves students in a six-week session.

E. Newcomer Center Program

The district provides a summer program for students at the Newcomer Center. Placement test scores and interview identify students.

1. The Newcomer Center Program services students in a six-week session.
2. The program will be held at *Forest View Education Center*.

F. Sundown Academy

The district provides a summer evening program for students who are not able to attend day school. This is a six-week program and has specially selected academic course offerings for students in 10th, 11th, and 12th grade. This program is offered at *Rolling Meadows High School*. No transportation is provided to students who register for classes at Sundown Academy.

G. Blended Learning/Online Virtual School

This district provides an online instructional program tailored to meet the individual student's needs when not able to attend a traditional summer school program.

H. Special Needs

The summer school administration will explore a summer school programs for students with special needs.

II. Registration

D214 students will have the option of registering for summer school courses during the 2020-2021 school year course selection dates. Walk in registrations and regular portal registration will open on Monday, March 16, 2020. The deadline for first semester registration is Thursday, April 30, 2020, except for second semester failures.

Driver Education registration begins on Monday, March 30, 2020. The deadline for enrolling in the first term is Friday, April 24, 2020. The deadline for enrolling in second term is Thursday, June 25, 2020.

III. Calendar

A. Regular Summer School, Transition Language Arts, and Transition English as a Second Language

The regular summer school program, the Transition Language Arts, and Transition English as a Second Language program consist of two academic semesters. Each semester consists of 60 hours of instruction delivered as 12 five-hour days for varying units of academic credit.

First Semester: June 8 to June 25, 2020

Week 1: Monday, June 8 to Thursday, June 11, 2020

Week 2: Monday, June 15 to Thursday, June 18, 2020

Week 3: Monday, June 22 to Thursday, June 25, 2020

Second Semester: June 29 to July 16, 2020

Week 1: Monday, June 29 to Thursday, July 2, 2020

Week 2: Monday, July 6 to Thursday, July 9, 2020

Week 3: Monday, July 13 to Thursday, July 16, 2020

B. Sundown Academy

The Sundown Academy will be held at *Rolling Meadows High School*. This is a one-semester program (60 hours) with a varied selection of course offerings. Classes will meet from 6:00 p.m. to 8:30 p.m. according to the following calendar.

One 24-day Semester

Week 1: Monday, June 8 to Thursday, June 11, 2020

Week 2: Monday, June 15 to Thursday, June 18, 2020

Week 3: Monday, June 22 to Thursday, June 25, 2020

Week 4: Monday, June 29 to Thursday, July 2, 2020

Week 5: Monday, July 6 to Thursday, July 9, 2020

Week 6: Monday, July 13 to Thursday, July 16, 2020

C. Driver Education

The summer driver education program consists of one 24-day semester. The program provides each student with a minimum of 30 hours of classroom and six hours of behind-the-wheel practice. Sessions meet 2.5 hours per day according to the following calendar.

One 24-day Semester (RMHS)

Times: 7:30 a.m. to 10:00 a.m. **OR** 10:00 a.m. to 12:30 p.m. **OR** 3:30 p.m. to 6:00 p.m. **OR** 6:00 p.m. to 8:30 p.m.

Week 1: Monday, June 8 to Thursday, June 11, 2020

Week 2: Monday, June 15 to Thursday, June 18, 2020

Week 3: Monday, June 22 to Thursday, June 25, 2020

Week 4: Monday, June 29 to Thursday, July 2, 2020

Week 5: Monday, July 6 to Thursday, July 9, 2020

Week 6: Monday, July 13 to Thursday, July 16, 2020

IV. Tuition, Fees, and Refunds

A. Processing Fee (per student, nonrefundable)

Fee(s)
\$ 20.00

B. Transportation Fee

1. Bus per semester

Driver Education students may request morning bus service to arrive at 7:30 a.m. and leave at 12:30 p.m. Students will be expected to remain in a study/supervised area when not in class

\$ 42.00

2. Bus fee per semester for Transition Programs

\$ 0.00

3. Evening Driver Education, Sundown Academy, and Internship students must provide their own transportation

C. Tuition

- 1. In-District
 - a. One Semester Course: 0.5 credit \$187.50
 - b. Physical Education: 1 semester - 0.250 credit \$187.50
 - c. Driver Education: classroom & behind-the-wheel \$350.00
 - d. Driver Education: classroom only - 0.250 credit \$177.50
 - e. One Semester Transition Language Arts Program: 0.5 credit \$ 0.00
 - f. Two Semesters Transition ESL Program & Newcomer Center: 0.5 credit per semester \$ 0.00
 - g. Dual Credit Course Work \$ 0.00* TBD
- 2. Out-of-District
 - a. One Semester Course: 0.5 credit \$375.00
 - b. Physical Education: 1 semester – 0.250 credit \$375.00
 - c. Driver Education: classroom & behind-the-wheel \$350.00
 - d. Driver Education: classroom only – 0.250 credit \$177.50
(Out-of-District students are eligible to register for Driver Education only after all D214 students have registered and seats are available.)

D. Tuition Waiver

Students who qualify for the District 214 tuition waiver program are eligible to apply, fees are not waived.

E. Refunds

1. Academic Summer School

- a. Refunds are processed after July 16, 2020, and checks are mailed after the first Board of Education meeting in July.
- b. First Semester
 - (1) The \$20.00 processing fee is nonrefundable unless a course is dropped by the administration.
 - (2) A full tuition refund is issued if a student drops a course before the end of the business day* Monday, June 8, 2020.
 - (3) No tuition refund is issued if a student drops a course after the end of the business day* Monday, June 8, 2020.
 - (4) No transportation refund is issued after the end of the business day* Monday, June 8, 2020.
- c. Second Semester
 - (1) The \$20.00 processing fee is nonrefundable unless a course is dropped by the administration.
 - (2) A full tuition refund is issued if a student drops a course before the end of the business day* Monday, July 6, 2020.
 - (3) No tuition refund is issued if a student drops a course after the end of the business day* Monday, July 6, 2020.
 - (4) No transportation refund is issued after the end of the business day* Monday, July 6, 2020.

2. Driver Education Summer Program

- a. All refunds are processed after July 6, 2020, and checks are mailed after the first Board of Education meeting in July.
- b. Driver Education tuition is nonrefundable except in the following cases:
 - 1. an administrative decision that precludes the student from taking driver education (e.g., canceled session);
 - 2. the student is ineligible due to second semester final grades; or
 - 3. the approval of a written request by the program director.
- c. The \$20.00 processing fee is nonrefundable unless a course is dropped by the administration.

*Note: Beginning June 10, 2020, summer business day = Monday through Thursday, 7:00 a.m. to 4:00 p.m.

V. Summer School Budget Allocation

The administration recommends a budget of \$175,000.00 to cover summer school costs in excess of revenues for personnel, staff development, tuition waivers, transportation, materials, and supplies.

ITEM: 2020-024
DATE: February 20, 2020
FILE: Budget

Subject: 2020-21 Preliminary Budget Guidelines and Assumptions

BACKGROUND INFORMATION:

Budgets are estimates of projected revenues and projected expenditures for a specified period of time. For school districts this is a one-year period (fiscal year), which runs from July 1 through June 30.

In December 2019, the Board of Education approved its 2019 property tax levy. Projected operating and working cash fund revenues for the 2020-21 budget are currently estimated at \$263 million. Projected operating and working cash fund expenditures for the 2020-21 budget are currently estimated at \$263 million. The district will continue cost containment initiatives as the 2020-21 budget is prepared. These projections are preliminary and may be adjusted as data becomes available.

With ongoing uncertainty in the Illinois State Budget and federal funding, the District 214 budget may face necessary adjustments and/or reductions during preparation. As financial data is updated, we will adjust the District 214 budget accordingly.

ADMINISTRATIVE CONSIDERATIONS:

The Board of Education authorizes the development of the district's budget for the 2020-21 fiscal year. Based on changes in economic conditions at the local, state, and federal level, these estimates are subject to change since many factors that impact the new budget are unknown during the early stages of its development.

Listed below are the guidelines, assumptions, and parameters that will be used in developing the 2020-21 budget:

REVENUE

- The Equalized Assessed Valuation (EAV) for 2018 was \$8.6 billion. The EAV for 2017 was \$8.6 billion. The EAV for 2016 was \$8.5 billion. The EAV for 2015 was \$7.5 billion.
- Next year's overall tax receipts are based on the Consumer Price Index (CPI), the estimated new growth to the tax base, the impact of tax caps, and refunds.
- The Consumer Price Index (CPI) reported as of December 31, 2019 is 2.3%.
- Evidence-Based Funding (EBF) consolidates and replaces five grant programs: General State Aid, Special Education Personnel, Special Education Funding for Children Requiring Services, Special Education Summer School, and English Learner Education. EBF distributes these funds through a single grant, called the Base Funding Minimum.
- Interest rates on investments continue to remain low. During 2020-21 it is anticipated that rates will reduce slightly. District 214 continues to receive less interest income based on deferred and delayed state and local revenues.
- Property taxes are the district's largest source of revenue for 2020-21.
- Administration will continue to explore and review revenue options.

ITEM: 2020-024
DATE: February 20, 2020
FILE: Budget

ENROLLMENT

- The two-year cohort survival enrollment projections will be used in calculations for enrollment related budget allocations. The enrollment report projects a slight enrollment increase for 2020-21.

SALARIES

- Education Association (EA) employee base salaries will increase based on the current agreement.
- Custodial Maintenance Association (CMA) employee base salaries will increase based on the current agreement.
- The Educational Support Personnel (ESP) employee base salaries will increase based on the current agreement.
- The Food Service employee base salaries generally increase by CPI.
- Administrator and supervisor employee salaries will increase based on the current agreement.

STAFFING

Education Association (EA) Staffing

- The staffing calendar identifies the dates that staffing decisions are scheduled. As specific staffing decisions are made, adjustments will be incorporated in the budget.
- For the purposes of the development of the preliminary 2020-21 budget, staffing will be determined based on estimated student enrollment, program needs, and funding sources.
- Preliminary staffing recommendations will be determined during the staffing process. Recommendations on staffing adjustments will be made at that time.
- Review and plan for reallocation, attrition, and efficiency of operations based on program needs and funding sources. At this time, 13 EA staff will retire at the end of the 2020-21 school year.

Custodial Maintenance Association (CMA) Staffing

- Review and plan for reallocation, attrition, and efficiency of operations based on program needs and funding sources. At this time, 5 CMA staff will retire at the end of the 2020-21 school year.

Educational Support Personnel (ESP) Staffing

- Review and plan for reallocation, attrition, and efficiency of operations based on program needs and funding sources. At this time, 14 ESP staff will retire at the end of the 2020-21 school year.

ITEM: 2020-024
DATE: February 20, 2020
FILE: Budget

Administrators/Supervisors

- Review and plan for reallocation, attrition, and efficiency of operations based on program needs and funding sources. At this time, 2 Administrators and 6 Supervisors will retire at the end of the 2020-21 school year.

BENEFITS / INSURANCE

- For 2020-21, insurance markets are projected to be much more challenging. We, therefore, are estimating a 17% increase in property and casualty costs, while health insurance costs are projected at a 3% increase. Insurance rules and regulations may be enacted which may cause potential changes to occur.

BUDGET ADJUSTMENTS

- In general, line items for purchased services, supplies, and equipment will be frozen. Some line items may be increased based on current economic conditions such as utilities, gas, and postage.
- There is a need to continue cost containment initiatives as the 2020-21 budget is prepared.

TUITION INCENTIVE PROGRAM (TIP)

- In 2020-21, per the Education Association contract, professional development will be funded based on the current agreement.

SPECIAL EDUCATION

- 2020-21 NSSEO tuition costs and programs are being reviewed by NSSEO. Final NSSEO program costs will reflect necessary changes.

CAPITAL PROJECTS PROGRAM (CPP)

- Approved capital projects will be included in the budget.

TECHNOLOGY

- Technology Services is anticipating continued replacement and updates of equipment and applications during 2020-21.

TRANSPORTATION

- Transportation is estimated to be budgeted at a 3% - 4% increase based on contracts, fuel costs and usage
- At this time, we have not heard of transportation pro-rations. Transportation revenues continue to be a concern based on possible state transportation revenue pro-rations and reductions.
- Continue to review options for student transportation cost containment.

ITEM: 2020-024
DATE: February 20, 2020
FILE: Budget

TRANSFERS, LOANS, AND ACCOUNTING RECOMMENDATIONS

- Transfer working cash interest income to other funds may be recommended to address cash flow needs.
- Transfer from Operations and Maintenance to Capital Project Fund for funding of future Capital Projects.
- Due to delayed and deferred property tax revenue and state and federal revenue, inter-fund loans may be recommended to address cash flow needs.

RECOMMENDED ACTION:

That the Board of Education discuss the proposed guidelines and assumptions relative to the preparation of the 2020-21 fiscal year budget.