

MINUTES

The Minutes of the First Regular Meeting
of the Month of May of the 2020-21 Board of Education
Township High School District 214 held on May 14, 2020
at 7:23 p.m.

Per the Illinois Executive Order 2020-07:

Section 6. During the duration of the Gubernatorial Disaster Proclamation, the provisions of the Open Meetings Act, 5 ILCS 120, requiring or relating to in-person attendance by members of a public body are suspended. Specifically, (1) the requirement in 5 ILCS 120/2.01 that “members of a public body must be physically present” is suspended; and (2) the conditions in 5 ILCS 120/7 limiting when remote participation is permitted are suspended. Public bodies are encouraged to postpone consideration of public business where possible. When a meeting is necessary, public bodies are encouraged to provide video, audio, and/or telephonic access to meetings to ensure members of the public may monitor the meeting, and to update their websites and social media feeds to keep the public fully apprised of any modifications to their meeting schedules or the format of their meetings due to COVID-19, as well as their activities relating to COVID-19.

Issued by the Governor March 16, 2020

President Petro called the remote meeting to order at 7:23 p.m. and R. Knoepfle called the roll. The following members were present:

William Dussling	Vice President
Mark Hineman	Member
Alva Kreutzer	Member
Mildred Palmer	Member
Dan Petro	President
Leonard Walker	Member
Todd Younger	Member

Absent at roll call:

None

Also present at the meeting were: D. Schuler, superintendent; C. Johnson, associate superintendent for finance and operations; L. Lopez, associate superintendent for teaching and learning; M. Johnson, assistant superintendent for student services; K. Kraft, principal, specialized programs; R. Knoepfle, executive assistant to the school board and superintendent; J. Laskowski, executive administrative assistant to the superintendent; P. Mogge, director of community engagement and outreach; T. Schlorff, director of instructional technology and technology services.; and citizens.

1. CODE OF CONDUCT

President Petro led the Board reciting the Pledge of Allegiance and the Board members all affirmed the Code of Conduct.

2. SUPERINTENDENT'S REPORT

D. Schuler reported that the district responded to the following Freedom of Information Act requests consistent with Illinois School Code:

- B. Brandwein/Fitness Wear Inc. requested bid information.
- E. Luberda/NY Cap requested bid information.
- T. Asta requested financial and personnel information.

D. Schuler shared the plans for graduation with the Board, including information regarding the closed-captioned graduation videos that will be available for students and their families at 7:00 p.m. on May 20, 2020. He is very pleased with the work of the school principals and staff in assembling the information and in the quality of the work. There will be three levels of redundancy in the video distribution plan so that families can be sure of availability to view the ceremony. The district will also share help desk information with families to assist them if they are having difficulty connecting with the videos. D. Schuler noted that the administration is quickly pivoting from developing the remote learning plans to building plans for next year to support students with new content and student accountability, as the principals have done a tremendous job of making the end of this year meaningful for the students.

D. Schuler reported that C. Johnson and he are meeting regularly to look at possible budget scenarios for next year, as the district will finish this year financially whole. The budget landscape for next year is completely unknown and may be further complicated by the possible delay in tax payments to the county by 60 days, as recently announced by the Cook County Board President, T. Preckwinkle. The possibility of another stimulus bill may also impact the revenues for the district.

D. Schuler introduced M. Johnson, assistant superintendent for student services, to present the 2019-20 Student Services Report and provide an update on the district's response to the pandemic crisis from the student services perspective.

M. Johnson commended the entire student services staff for their support of student learning during this time, noting the collaboration and commitment given to make sure every student was given appropriate supports. Prior to students leaving school to begin the Act of God days, followed by the remote learning days, the division heads made sure that every student had the technology devices they needed. She noted that within the first week of remote learning, the staff developed a referral form for teacher use to identify any student at risk, no matter the issue. Those referral forms were shared with the student services staff and the Problem Solving Teams for immediate response.

For special education students, IEPs are still being held regularly and 8th grade reviews and transition plan meetings are being held. Support staff are holding individual student Zoom meetings to assist students with their academics and with their SEL needs, and for students struggling with any technology issues, the teachers are providing instructional materials in paper form delivered to the student. The teachers are using great creativity to keep students engaged and learning. The student services staff have been working with the Education Foundation to secure donations to assist students and families in need, an updated resources list has been shared with families, and the homeless liaisons in each school are maintaining contact with the students to make sure they continue to have shelter during this uncertain time. For upperclassmen, the post-secondary counselors have been working with juniors and seniors whose post-secondary plans may now have changed or the options may have altered.

The Board discussed:

- the breakdown of special education student categories and the increase or decrease in numbers per category;

- the difficulty of providing related services of occupational and physical therapies at this time and the innovative ways the staff are supplementing the lack of in-person time;
- the impact on students' mental health and how teachers are responding as sounding boards for students to address their challenges;
- the work of the elementary districts for early childhood identification and interventions that help move children from needing special education services later in their school years.

3. PUBLIC COMMENTS

There were no public comments.

4. BOARD MEMBER UPDATES

There were no Board Member updates.

5. APPROVE CONSENT CALENDAR 2020-071 through 2020-082

Items 2020-071 through 2020-082 appearing on the Consent Calendar were presented for the Board's consideration.

It was noted that the Board received a revised version of item 2020-074 Establish Time, Date, and Place of Regular Meetings that acknowledged the possible need of holding meetings remotely for the purpose of protecting public health per the Governor's Executive Order.

It was moved by Dussling and seconded by Palmer that the Board of Education approve Items 2020-071 through 2020-082 appearing on the Consent Calendar as presented.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro

Nays: None

A. Approve Accounts Payable 2020-071

Transfers Dated April 1-30, 2020 listing:

Educational Fund Listing	\$1,754,445.06
Operations and Maintenance	41,012.80
TOTAL	<u>\$1,795,457.86</u>

Actual April 23, 2020 listing:

Educational Fund Listing	\$2,233,348.97
Operations and Maintenance	146,369.52
Transportation Fund	839,118.26
Capital Projects 62	62,897.37
TOTAL	<u>\$3,281,734.12</u>

Checks Dated: April 23, 2020

Check Numbers: 733369 through 733591

Actual May 7, 2020 listing:	
Educational Fund Listing	\$1,562,895.92
Operations and Maintenance	343,963.57
Transportation Fund	<u>120,610.65</u>
TOTAL	<u>\$2,027,470.14</u>

Checks Dated: May 7, 2020
 Check Numbers: 733603 through 733883

B. Personnel Transaction Report 2020-072

Approved Personnel Transaction Report attached to these minutes.

C. Destruction of Closed Meeting Audio Recordings 2020-073

Approved the destruction of closed session audio recordings for the following meetings:

October 4, 2018
 October 18, 2018

D. Establish Time, Date, and Place of Regular Meetings 2020-074

That the Board of Education establishes the following meeting dates to be held at 7:00 p.m. in the Board Room at the Forest View Educational Center, 2121 S. Goebbert Road, Arlington Heights, Illinois, for the period July, 2020 through June, 2021, unless noted below or conducted remotely for the express purpose of protecting public health and in compliance with directives as allowed by Illinois Executive Order 2020-07 to avoid public gatherings. The October 29, 2020 and March 4, 2021 Workshops will begin at 6:30 p.m. at the location indicated below.

2020

July 9
 August 5 at 7:30 a.m.
 August 13
 September 10
 October 8
 October 29 Workshop (PHS*)
 November 12
 December 10

2021

January 21
 February 11
 March 4 Workshop (WHS**)
 March 18
 April 8
 April 29
 May 13
 June 10

*Prospect High School
 **Wheeling High School

E. Food and Nutrition Services Employee Salary Schedule 2020-21 2020-075

Approved the Food Service Salary Schedule as presented.

F. Appointment of District Activity Fund Signatories 2020-076

Approved the designation of the following persons as authorized signatories of activity checks effective July 1, 2020 and direct that appropriate bonding be acquired:

Buffalo
Grove High
School Cathy Johnson, Associate Superintendent for Finance and Operations
Sherry L. Koerner, Director of Business Services
Jeffrey Wardle, Principal
F. Robert Hartwig, Associate Principal
Mark Schaetzlein, Assistant Principal

Elk Grove
High
School Cathy Johnson, Associate Superintendent for Finance and Operations
Sherry L. Koerner, Director of Business Services
Paul Kelly, Principal
Kyle Burritt, Associate Principal
Robert Murphy, Assistant Principal

John
Hersey
High
School Cathy Johnson, Associate Superintendent for Finance and Operations
Sherry L. Koerner, Director of Business Services
Gordon J. Sisson, Principal
Joseph Krajacic, Associate Principal
John Novak, Assistant Principal

Prospect
High
School Cathy Johnson, Associate Superintendent for Finance and Operations
Sherry L. Koerner, Director of Business Services
Gregory Minter, Principal
Kara Kendrick, Associate Principal
Frank Mirandola, Assistant Principal

Rolling
Meadows
High
School Cathy Johnson, Associate Superintendent for Finance and Operations
Sherry L. Koerner, Director of Business Services
Eileen Hart, Principal
Nathan Aslinger, Associate Principal
Lisa DaRocha, Assistant Principal

Wheeling
High
School Cathy Johnson, Associate Superintendent for Finance and Operations
Sherry L. Koerner, Director of Business Services
Jerry Cook, Principal
Henry Brown, Associate Principal
Donald Rowley, Assistant Principal

District Cathy Johnson, Associate Superintendent for Finance and Operations
Sherry L. Koerner, Director of Business Services
Carmel K. Kraft, Associate Superintendent for Human Resources

G. Graduation Audio Services

2020-077

Rejected all proposals.

H. District Health and Athletic Trainer Supplies - Bid 2020-078

Accepted the bids totaling \$52,644.42 as shown under Recommended Award for the purchase of district health and athletic trainer supplies for the 2020-21 school year.

<u>Vendor</u>	<u>Recommended Award</u>
Alert Services (San Marcos, TX)	\$24,757.78
School Health Corporation (Rolling Meadows, IL)	\$21,222.87
Medco Sports Medicine (Amherst, NY)	\$ 6,663.77
ARYSE (Lincoln, NE) *	
BSN Sports, LLC (Dallas, TX) *	
Henry Schein Medical (Melville, NY) **	
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	\$52,644.42

* Vendor was the lowest bidder on few enough items as to be inefficient for the District and unprofitable for the vendor. Items were awarded to the next lowest responsible bidder.

** Vendor not considered a responsible bidder.

The lowest responsible bidder meeting the specifications for each item is being recommended with the exception of toothbrushes, isolation gowns, and procedure face masks. More favorable pricing is available through cooperative purchasing options for these items.

I. District Science Supplies - Bid 2020-079

Accepted the bids totaling \$ 61,670.86 for the purchase of science department supplies for 2020-21 school year.

<u>Vendor</u>	<u>Recommended</u>
VWR International, LLC (Rochester, NY)	\$ 36,645.16
Fisher Scientific (Hanover Park, IL)	\$ 14,569.49
Carolina Biological Supply Company (Burlington, NC)	\$ 5,471.55
Flinn Scientific, Inc. (Batavia, IL)	\$ 2,969.44
Thomas Scientific, LLC (Swedesboro, NJ)	\$ 1,825.22
Edvotek (Washington, DC)	\$ 190.00
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	\$ 61,670.86

J. Property Tax Appeal Board (PTAB) Authorizing Resolution for 2019-2021 Triennial Assessment Appeals 2020-080

Approved the Property Tax Appeal Board Authorizing Resolution for 2019–21 triennial tax year assessment appeals.

K. District Transportation Addendum due to COVID-19 – Grand Prairie, Regular Ed and Special Ed 2020-081

Accepted the addendum to continue payments to Grand Prairie in accordance with the Amendment to Agreement for Transportation Services.

L. District Transportation Addendum due to COVID-19 – First Student Regular Ed. 2020-082

Accepted the addendum to continue payments to First Student in accordance with the Amendment to Agreement for Transportation Services.

6. CLOSED SESSION

It was noted that the Board no longer had a need to enter into closed session.

7. ADJOURNMENT

It was moved by Petro and seconded by Kretuzer to adjourn. The motion carried.

The meeting adjourned at 7:55 p.m.

F. Daniel Petro, president

William J. Dussling, vice president