October 1, 2019

Dear Parent/Guardian of an eighth-grade student,

We would like to welcome your student to High School District 214 in the fall of 2020! Although it may seem early, our placement process starts in the fall of the 8th grade school year. The first two steps in getting ready for high school are to complete the online enrollment and have your student take the Saturday PSAT 8/9 Exam.

Complete the District 214 online enrollment by clicking the trending section on your high school’s website. Find “8th Grade Testing and Enrollment” and click Online Enrollment. The enrollment deadline for testing purposes is Thursday, October 17, 2019. It is important to enroll now so the high schools can communicate regarding placement, parent night, and registration.

8th grade students who will attend a District 214 high school must participate in the PSAT 8/9. Consistent and current information on knowledge, skills, and abilities, is essential to place each student in classes for a successful first year in high school. The PSAT 8/9 testing logistics are as follows:

<table>
<thead>
<tr>
<th>PSAT 8/9 Exam</th>
<th>Make-up PSAT 8/9 Exam</th>
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<tbody>
<tr>
<td>Saturday, October 26, 2019</td>
<td>Saturday, November 2, 2019</td>
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<tr>
<td>8:00 a.m. to approximately 12:00 p.m.</td>
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Place: High School your student will attend based on your address.


For specific drop-off/pick-up locations see section B of the enclosed Frequently Asked Questions sheet.

Transportation: Students provide their own, we strongly suggest carpooling.

Time details: Plan to arrive by: 7:45 a.m. (testing starts promptly at 8:00 a.m.)

In order to answer any questions, we have enclosed an explanation of 9th grade enrollment and placement, a Frequently Asked Questions sheet, high school readiness indicators for math and English, and a flyer about some exciting future opportunities offered at District 214. To learn more about opportunities for students to discover their future at Township High School District 214 visit [www.discover214.org](http://www.discover214.org). We look forward to working with you to position your student for future success.

Sincerely,

David Schuler, Ph.D.
Superintendent

Enclosures
Enrollment


Online enrollment provides essential information for the high school student information system and is part of your student’s record in the high school. This is the first step to becoming a student at a District 214 high school and will also register students for the PSAT 8/9. It is important to enroll now so the high schools can communicate regarding placement, parent nights, and registration that will help position your student for success. Please complete all information as accurately as possible. The online enrollment will ask about the following:

- Student demographic information (It is important to use the student’s legal name.)
- Current middle/junior high school information
- Parent/guardian information
- Additional parent information for parents living at a different address (if applicable)
- Emergency contact information (other than parent/guardian)
- State and federal regulation questions

Enrollment is free. No payment is needed until registration in June of 2020.

If you do not know which high school your student should attend based on your address, a map with boundaries is located at http://www.d214.org/about-district-214/map. If you need further assistance as to which high school your student will attend, contact Mary Quinn at mary.quinn@d214.org or (847) 718-7665. If you plan to move, you must enroll at the high school at your current address. District 214 can always transfer the test results and move your enrollment record to another school after you have proof of residence for the new school.

If you do not have Internet access at home, you can complete the form at a local library, or for online enrollment assistance contact the Assessment Center or Student Services department at your high school.

Course Placement

We will use the following information to help place students into courses at our high schools:

- PSAT 8/9 exam results.
- Placement recommendations from current teachers.
- More information may be requested from your student’s school, such as course grades or test results from standardized tests taken at the junior high/middle school.
- The results from the PSAT 8/9 exam will help determine if students require summer school instruction prior to entering District 214.
A. When does the PSAT 8/9 take place?
Saturday, October 26, 2019, or a make-up test is scheduled for Saturday, November 2, 2019. The PSAT 8/9 will be administered from 8:00 a.m. to 12:00 p.m. on both Saturdays. The doors will open at 7:45 a.m. End times may vary depending on how quickly each room starts testing.

B. Where does my student go for the PSAT 8/9 test?
On both Saturdays the PSAT 8/9 will be offered at all 6 District 214 high schools. Your student should test at the high school based on your address boundaries. Visit [http://www.d214.org/about-district-214/map](http://www.d214.org/about-district-214/map) to look at the high school boundaries map.
Students should be picked up and dropped off at the following location for each high school:
- Buffalo Grove: Enter through the main entrance, Door #7, located off the main parking lot in the center of the school.
- Elk Grove: Enter through the main door, Door #1, in the front of the building.
- John Hersey: Drop students off in the front or west parking lots. Students should enter through the main entrance, Door #1. Students will be dismissed through Door #7 on the west side of the building or west Parking lot only.
- Prospect: The parking lot will be very busy on Saturday, October 26 due to several events. Plan to arrive between 7:30 am and 7:40 am. Enter and Exit through Kensington Rd. The Forest View Ave entrance will be CLOSED. Drop off and pick up at Door 30 ONLY (by the cafeteria). You will NOT be able to park in the lot. We highly recommend carpooling, walking and bike riding.
- Rolling Meadows: Drop off at the 1st stop sign and enter at the main entrance Door #1. Look for testing entrance signs. Pick up students at the same entrance.
- Wheeling: Enter through the back Door #29 off Hintz or the front Door #1 off 83.

C. How do I reserve a spot for my student for the PSAT 8/9 exam?
You will have a chance to reserve a spot by picking the test date during the high school online enrollment process. If you do not enroll online by the initial October 17 deadline, you may still send your student to the high school for the PSAT 8/9 exam.

D. What should my student bring to the test?
- Two No. 2 pencils with erasers (not mechanical pencils)
- A scientific or graphing calculator. There is a calculator and non-calculator section, however, all questions can be answered without a calculator.
- A book to read if he/she completes the test early.
- Students must use their official birth name when testing. Please label all belongings. No portable electronics should be brought into the testing rooms. Cell phones are allowed but must be turned off during testing.

E. What is the PSAT 8/9?
The PSAT 8/9 exam will provide information about preparation in Reading, Writing and Language, and Math. It measures college readiness and will provide students tools to start preparing for their future. The PSAT 8/9 will prepare students for the state required SAT suite of assessments that they will take while in high school. More information about the test can be found at [https://collegereadiness.collegeboard.org/psat-8-9/inside-the-test](https://collegereadiness.collegeboard.org/psat-8-9/inside-the-test).

F. Why is it important to attend the test?
Consistent and current information on knowledge, skills, and abilities, is essential to place each student in classes for a successful first year in high school. The results from this exam are used to assist with classroom placement and will help determine if students require summer school instruction prior to entering District 214.
We would appreciate it if you can emphasize the seriousness of the test. If a student is too disruptive during testing, you will receive a call to pick up your student.

**G. Will I receive PSAT 8/9 test results?**
Yes, in January or February you will receive information on your student’s performance. These scores are used for placement and are not part of the student’s permanent record.

**H. What testing accommodations are available if my student has an IEP or 504 designation?**
The PSAT 8/9 offers extended time, test read on a computer with headsets, small group, and calculators for the non-calculator section. We generally do not have space for students who require one-on-one testing on our Saturday testing dates. District 214 receives a list of students who receive testing accommodations from the middle/junior high schools. If you have questions regarding IEP accommodations, contact the special education division head at the high school. If you have questions regarding accommodations from a 504 Plan, contact the Student Services department at the high school.

**I. Who should I contact if I have more questions about the placement test or if I cannot attend either test date?**
Contact the Assessment Center at the high school your student will attend.
Algebra and Geometry Readiness Indicators for Incoming Students

Students enter District 214 with differing experiences in math. To better help our middle school partners determine proper placement for their students, the following categories of mathematics can be used to assist in prioritizing the foundations necessary for success in a child’s first high school math course.

Middle school instructors will be provided with a detailed list of statements that provide added detail for instruction.

### Number and Operations

All students are able to do the following:

- Understand types of numbers (integers, fractions, decimals), their properties and the correct order of operations.
- Perform computations correctly, with and without a calculator.

### Algebra and Functions

All students are able to do the following:

- Solve problems using algebraic expressions and symbols to represent relationships, patterns and functions of different types.

### Data, Statistics, and Probability

All students are able to do the following:

- Analyze data, understand descriptive statistics, make inferences, and determine the likelihood that certain events will occur.

### Geometry and Measurement

All students are able to do the following:

- Solve problems based on understanding the properties of shapes, such as triangles and circles, and the spatial relationships between angles and lines.

### Representations

All students are able to do the following:

- Communicate ideas and solve problems using verbal, numerical, symbolic and graphical representations.

### Problem Solving

All students are able to do the following:

- Solve abstract and practical problems using a variety of strategies.
- Monitor their problem-solving progress and evaluate the validity of answers in context.

### Reasoning

All students are able to do the following:

- Develop and use mathematical arguments and proofs to explore the truth of conjectures and justify conclusions.

### Communications

All students are able to do the following:

- Express mathematical ideas precisely.
- Communicate ideas coherently and clearly in the language and notation of mathematics.
English Readiness Skills for Incoming Freshmen

The following list is a guide to assist in prioritizing the foundations necessary for success in our introductory English course, Written and Oral Communication.

Reading (both fiction and nonfiction)

All students are able to do the following:

- Read closely in a moderately challenging text to identify explicitly stated information, ideas, or literary elements.
- Determine the best textual evidence for a simple conclusion.
- Identify the central idea of a passage with a single, clear purpose.
- Identify a simple relationship between information, ideas, or people (e.g., recognizing a basic comparison, contrast, or sequence).
- Determine the meaning of a relatively common word or phrase using clear context clues.
- Recognize a straightforward similarity or difference in a pair of moderately challenging passages.
- Annotate for a purpose (i.e., author’s purpose, ask questions, vocabulary, etc.).

Writing

All students are able to do the following:

- Summarize author’s purpose for a reading.
- Use various types and styles of writing – i.e., persuasive, expository, comparison/contrast, and narrative.
- Make a clear central thesis/claim that guides the organization of the essay.
- Cite clear and specific textual evidence that supports the central claim.
- Write a well-structured essay that contains an introduction, body paragraphs, and conclusion.
- Employ appropriate transitions.
- Use conventions of standard written English.
- Proofread writing for errors.

Grammar

All students are able to do the following:

- Identify and understand the functions of the different Parts of Speech.
- Form conventional and complete sentences that avoid comma splices and fragments.
- Maintain subject-verb and pronoun-antecedent agreement.
- Communicate clearly in writing (basic sentence construction, punctuation, usage, and capitalization).
- Determine when particular contexts call for singular or plural possessive nouns and for plural or possessive nouns.
High School District 214 is the largest high school district in Illinois, with six high schools and four specialized programs. The District serves about 300,000 residents in the communities of Arlington Heights, Buffalo Grove, Des Plaines, Elk Grove Village, Mount Prospect, Prospect Heights, Rolling Meadows and Wheeling.

District 214 schools are consistently ranked by U.S. News & World Report and The Washington Post as the best in the state and the country, and the District was listed as one of the best places to work by Forbes magazine.

District 214 earns recognition annually for its financial excellence. As a result of strong fiscal stewardship and ongoing cost containment initiatives, the District has had a balanced operating budget for more than 20 years.

DISCOVER ACADEMICS AND CAREER PATHWAYS

District 214 is committed to helping students explore careers and determine what they want – or do not want – to pursue beyond high school. To do this, the District has created a strong academic and career program, Career Pathways, that makes the high school experience relevant.

Through our Career Pathways program, students can:
- Explore careers through career-focused courses
- Earn college credit and industry certifications
- Participate in work-based learning experiences such as internships

Career Pathways study areas include:
- Architecture and Construction
- Arts and Communications
- Aviation
- Business Management
- Education
- Health Science
- Information Technology
- Law and Public Safety
- Manufacturing and Engineering
- Performing Arts
Opportunities in District 214 for students and community members

EARLY COLLEGE CREDIT
District 214 offers a number of ways students can simultaneously earn high school and college credit, helping them understand the rigor of a college class and save time and money on college costs.

Opportunities include:
- Advanced Placement courses
- Dual credit classes
- District 214’s Early College Center

WORK-BASED LEARNING EXPERIENCES
Students can explore careers and learn soft skills needed to thrive in the workplace through work-based learning experiences with more than 950 business partners in the community.

Opportunities include:
- Apprenticeships
- Internships
- Micro internships

CO-CURRICULAR ACTIVITIES
District 214 schools provide 140 co-curricular activities, which helps students gain leadership skills, persistence, grit and determination.

Opportunities include:
- Athletics
- Career-focused clubs
- Community service groups
- Fine and performing arts

COMMUNITY EDUCATION
District 214’s Community Education provides innovative programming through partnerships to improve the quality of life for individuals and families in our region.

Community Education offers programming for travel, youth and families, adult education and family literacy. Through a partnership with Eastern Illinois University, individuals can attain a Bachelor of Arts in General Studies through online classes and in-person classes at the District headquarters.

DISTRICT 214 EDUCATION FOUNDATION
The District 214 Education Foundation empowers our schools and our communities beyond the limitations of conventional funding for public education.

Contributions have brought first-generation students and their parents to college campuses; funded tens of thousands of dollars in early college credit and scholarships; and bolstered the business dreams of standout entrepreneurial students.

DISCOVER YOUR FUTURE
We believe high school graduation is not an endpoint but an important step toward a student’s future. To learn all about the ways District 214 prepares students for success, visit www.d214.org.